

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on June 5, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Ryan Berg and Ryan Wolbrink; absent Allison Sanderson. Also present from the city were Mary McClung, Andrew Pietrus, Jill Johnke, Alysia Simunek, Michael McMahan, Harrisburg Economic Board Members, Toby Morris (Dougherty & Company LLC) and Nate Schoen (City Attorney). A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) June 5, 2017 Agenda with Olson abstaining from Business Item #5; 2) May 15, 2017 City Council Meeting Minutes; 3) June 5, 2017 Approval of Claims; 4) Lincoln County Rural Water request to serve the following: City will not provide service at this time to 27208 Huck Finn Circle, Harrisburg, SD; 5) Garbage Hauler License Renewals for Bolte's Sunrise Sanitary Service, Inc., Novak Sanitary, and Roo's Sanitary

Motion Wolbrink to approve the consent agenda as presented, seconded by Berg.

Aanenson, Kasey – Customer Deposit Refund (Water) \$72.88; Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Acreage Fence – Improvements Other than Buildings (Parks) \$5,775.52; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, West Nile) \$1,705.18; Albers Electric LLC – Repairs/Maintenance (Parks) \$1,700.00; Allied Oil & Tire Co. – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$244.50; Alred, Steven & Hillary – Customer Deposit Refund (Water) \$87.72; Arrowwood Resort & Conference – Travel/Conference (Streets) \$91.95; Barnes & Noble Booksellers – Books (Library) \$482.00; Bauer, Sheleen – Customer Deposit Refund (Water) \$72.88; Bierschbach Equipment & Supplies – Supplies/Materials (Streets) \$213.00; Blackburn Mfging Co. Supplies/Materials (Water) \$191.83; Bourassa, Dustan & Aranda – Customer Deposit Refund (Water) \$28.50; Braun, Brooke & Jesse - Customer Deposit Refund (Water) \$87.72; Brown & Saenger – Supplies/Materials (Economic Dev Promotion) \$150.00; Campbell Supply – Supplies/Materials (Streets) \$93.47; Cardmember Services – Supplies/Materials, Travel/Conference, Community Ed, Books (Streets, Water, Sewer, Parks, City Admin, Planner, Police, Library) \$2,145.02; Concrete Materials – Repairs/Maintenance (Streets) \$392.70; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$5,800.00; Dakota Constructors, Inc. – Improvements Other than bldgs (Storm Drainage) \$164,681.92; Department of Treasury – 941 Taxes Pay Period #11 \$6,358.99; Department of Treasury – 941 Taxes Pay Period #12 \$6,299.67; Dykstra, Dan – Customer Deposit Refund (Water) \$58.04; Fastenal Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$29.83; Federal Signal Corporation – Machinery/Equipment, Supplies/Materials (Public Safety) \$10,753.00; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – May 2017 Payroll \$51,607.92; First National Bank – NSF Check (Water, Sewer) \$181.00; First National Bank – NSF Check (Water, Sewer) \$37.00; Follett School Solutions, Inc. – Computer Software (Library) \$570.00; Fredrickson, Jessica & Lenny – Customer Deposit Refund (Water) \$51.10; Geotek Engineering – Professional Services/Fees (Streets) \$297.00; GFP Licensing – Other Materials for Resale (Rec) \$12.00; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$261.65; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Chamber of Commerce – Garbage Licenses (Transfer from/to) \$100.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$324.59; HD Supply Waterworks – Professional Services/Fees, Supplies/Materials (Water) \$1,382.10; Hirschhorn, Lisa – Supplies/Materials (Library) \$9.59; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt bldgs) \$35.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) Travel/Conference (Water, Sewer) \$64.98; Interstate Power Systems Inc. – Repairs/Maintenance (Water) \$310.50; Knudson, Bridget & Steve – Customer Deposit Refund and Overpayment refund (Water) \$203.75; Lewis & Clark Regional Water – Purchase of Water for Resale (Water) \$11,342.35; LG Everist – Principal Interest (TIF #1) \$142,713.49; Lincoln Co. Register of Deeds – Supplies/Materials, Professional Services (Planner) \$126.00; Lincoln Co Auditor – Gen Prop Taxes Current (TIF #1) \$12,873.89; Lloyd Companies – Principal (TIF #2) \$501.35; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$396.32; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Travel/Conference (Streets) \$28.00; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$45.78; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahan, Michael – Travel/Conference (Planner) \$128.40; MN5 Properties LLC – Customer Deposit Refund (Water) \$150.00; Nettinga, Stephanie & Cory – Customer Deposit Refund (Water) \$117.40; Novak Sanitary Service – Professional Services/Fees, Utilities (Govt Bldgs, Solid Waste Disposal) \$1,363.04; O'Reilly Auto Parks – Supplies/Materials (Streets, Water, Sewer, Parks) \$52.06; Paulsen, Gen

– Customer Deposit Refund (Water) \$28.36; Payment Service Network – NSF Payment (Sewer) \$89.84; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,067.09; Payment Service Network – Professional Service/Network – Water, Sewer, Planner) \$1,135.99; Pfeifer Implement – Supplies/Materials (Parks) \$249.60; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel/Conference (Water, Sewer) \$17.00; Roush, Jamey & Beth – Customer Deposit Refund and overpayment refund (Water) \$164.84; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$418.80; Schwebach, Aaron, Customer Deposit Refund (Water) \$103.23; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Singer, Curt & Lori – Customer Deposit Refund (Water) \$87.72; Sioux Falls Utilities – Shipping/Treatment of Waste (Sewer) \$110,241.29; Sioux International – Supplies/Materials (Parks) \$139.92; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$244.44; Sisson Printing – Supplies/Materials (Water, Sewer) \$164.35; Smith, Sarah – Customer Deposit Refund (Water) \$102.56; South Dak Fed Prop Agency – Machinery/Equipment (Streets, Water, Sewer, Parks) Supplies/Materials (Streets, Water, Sewer, Parks) \$4,128.75; SD Parks and Recreation Assoc – Travel/Conference (Parks) \$510.00; SD Retirement – May Retirement Withholdings \$7,286.86; SD Supplemental Retirement Plan – Retirement Withholdings \$425.00;; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$6,516.14; Steinberg, Tim – Customer Deposit Refund (Water) \$72.88; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Tonsager, Tim – Customer Deposit Refund (Water) \$117.40; Traffic Solutions Inc. – Rentals (Streets) \$50.00; United States Post Office – Rentals (Fin Admin) \$56.00; VanderWaal, Bob – Customer Deposit Refund (Water) \$102.56; Vantek Communications Inc. – Repairs/Maintenance, Rentals(Water, Sewer) \$345.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$580.06; WalMart Community – Supplies/Materials (Govt Bldgs, Solid Waste Disposal) \$111.55; Weber, Kim – Customer Deposit Refund (Water) \$117.40; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,792.77

Compost site located at 801 S Prairie Street will be open Monday's and Wednesday's from 5 pm – 7 pm, weather and road conditions permitting. Residents are required to bring a copy of their water bill and driver's license for proof of residency. Only items accepted will be grass clippings, twigs and branches.

Noise Ordinance was discussed briefly. The city has some questions into the Sheriff's office regarding the current ordinance regarding disorderly conduct and what would need to be added to the ordinance.

Resident present with concerns on Chokecherry nuisance property, city attorney advised of the steps being taken.

Business Item 1. Banner Associates, Inc. Proposal. Tanya Miller presented a proposal to complete a value engineering study of the Wastewater Facilities Plan. Motion Olson to table the proposal from Banner Associates until the next meeting, seconded by Wolbrink.

Business Item 2. Executive Session Pursuant to SDCL 1-25-2 (5). Motion Olson to enter into Executive Session Pursuant to SDCL–1-25-2 (5) at 6:20pm, seconded by Berg.

Mayor Burke-Van Luvanee declared executive session over at 7:16 pm.

Business Item 3. Joint Powers Maintenance and Financial Agreement between City of Sioux Falls, City of Harrisburg, Lincoln Rural Water System, Inc. and Department of Transportation. Motion Wolbrink to have the Mayor sign the Joint Powers Maintenance and Financial agreement between the City of Sioux Falls, City of Harrisburg, Lincoln Rural Water System, Inc and the Department of Transportation regarding the Project number NH-PH 0115 (48) 76 PCN 0214 located on SD Highway 115 from 273<sup>rd</sup> Street in Harrisburg to 85<sup>th</sup> Street in Sioux Falls, seconded Berg.

Business Item 4. Abatement Application of Property Taxes – New Century Land LLC (Tract 19 lots 1, 2, 3 Industrial Park Addition NW¼ excluding Harrisburg Storage Condos. Motion Olson to approve the application for abatement of property taxes for Tract 19 lots 1, 2, & 3 Industrial Park Addition NW ¼ excluding Harrisburg Storage Condos due to the common area being assessed twice, seconded Wolbrink.

Business Item 5. Quote for Curb and Gutter, Valley Gutter and Sidewalk repairs. This item will be moved to the next meeting due to the abstaining of Olson and the absence of Sanderson.

Business Item 6. Job Description – City Code Official. Motion Berg to approve the job description for the City Code Official as prepared, seconded Wolbrink.

Business Item 7. Hire of Part Time City Code Official. Motion Olson to approve hiring Geoffrey Fillingsness as the City Code Official for the City of Harrisburg at a pay rate of \$35.00 per hour, seconded Wolbrink.

Business Item 8. Award Bid: A total of 8 bids were received and open on May 16, 2017. The total base bid amounts Schedules A & B plus Alternate No. 1: Asphalt Surfacing Co. - \$546,671.97; Journey Group - \$557,215.00; Double H Paving - \$563,919.25; Soukup Construction \$562,325.00; Seal Pros, Inc. - \$564,108.11; Myrl & Roys Paving - \$570,431.10; Metro Construction - \$595,856.37; Runge Enterprises - \$662,147.25. The bids were reviewed by Stockwell Engineers and they are recommending award of the contract to the low bidder, Asphalt Surfacing Company (ASCO) in the amount of \$546,671.97.

a) Base Bid Schedule A – Columbia Street N., Foundation Drive and Central Parking Lot. Motion Wolbrink to approve the base bid Schedule A from the low bidder Asphalt Surfacing Co. for Columbia Street North & Foundation Drive and Central Parking Lot in the amount of \$486,897.47, seconded Berg. B) Motion Wolbrink to approve the base bid Schedule B from the low bidder Asphalt Surfacing, Co. for Heartland Park Parking lot in the amount of \$47,174.50 from the park fund, improvements other than buildings, seconded Berg. C) Motion Wolbrink to approve the Alternate No. 1 bid from the low bidder Asphalt Surfacing Co. for moving the existing above ground electrical service in the amount of \$12,600.00 using general funds cash on hand, seconded by Berg.

Request for Proposals were reviewed for the Central Park parking lot electrical addition, Foundation Drive Gravel Roadway and Asphalt of Existing Gravel path on the large pond west of Columbia Street. Consensus of the board was to present to the park board the city's request for use of park funds for the electrical and gravel path and to have Stockwell prepare change orders to the project for the next city council meeting.

Business Item 9. Pay Application #3 – Water Tower Painting. Motion Olson to approve Pay Application # 3 for the Water Tower Painting Project in the amount of \$30,000.00, seconded Wolbrink.

Business Item 10. Utility Service Co. Inc. PAX PWS 150/155 Mixer for Composite Water Tank. Motion Olson to approve the proposal from Utility Service Co., Inc for a maintenance plan that includes the installation and maintenance of a mixer in the composite water tower, seconded Berg.

Reports included:

Jon Brown, Stockwell Engineers provided the city engineer report.

McMahon provided the May 2017 building permit report.

McClung provided the May 2017 finance report and sales tax reports.

Pietrus provided the city administrator report.

The next meeting of the Planning Commission will be held on Tuesday, June 13, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, June 19, 2017, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Olson to adjourn the meeting at 8:32 p.m., seconded Berg. Motion carried.

Jill Johnke, Administrative Assistant

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