

**HARRISBURG PARK AND RECREATION ADVISORY BOARD  
DRAFT MINUTES OF THE MEETING OF APRIL 12, 2017  
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: Bergsmith, DeBruin, Kindt, Kvasnicka, McKeown, McMahon, and Tank. Staff present: McMahon, Remmerde, and Thurston. Also present were Kevin Maxwell and Leah Janssen.

**APPROVAL OF AGENDA AND MINUTES**

1. To approve the agenda for the April 12, 2017 regular meeting.

McMahon moved, with Kvasnicka seconding, to approve the agenda with the addition of a discussion about City cleanup. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of March 8, 2017.

Kindt moved, with DeBruin seconding, to approve the minutes of the March 8 Park Board meeting as presented. The motion was approved by a unanimous vote.

**BUSINESS ITEMS**

3. City cleanup: Leah Janssen discussed with the Park Board her volunteer efforts to coordinate a cleanup of ditches and properties within the City on April 29. She asked that the use of Freedom Elementary School be extended to 7:00 a.m. so tables could be set up to provide water and donuts to cleanup volunteers. She asked for permission to paint swing sets at Ellis Larson and Hugh Robinson parks. She also requested financial assistance with tipping fees at the waste transfer site after the cleanup. Kvasnicka moved, with McKeown seconding, to recommend to the City Council that up to \$300 be authorized for garbage disposal costs for the April 29 cleanup. The motion was approved by a unanimous vote.
4. Request to reserve Lions Park for a neighborhood party: Michael McMahon reported on a request to use Lions Park for a neighborhood party in May. The consensus of the Board was to approve the request with a reminder that alcoholic beverages would not be allowed.
5. Discussion of a recreational soccer program proposal by Kevin Maxwell: Mr. Maxwell stated that he is a soccer coach in the Dakota Alliance league and that he would like to work towards a partnership between the City and Dakota Alliance to provide a recreational soccer program in Harrisburg. He suggested that it would benefit the City to create fields and equipment for City kids to practice and host soccer matches rather than travelling to Sioux Falls for these activities. The Board expressed interest in the idea but will need time to add this to the City's Park Master Plan.
6. Skateboard Park recommendation per City Council request: Michael McMahon presented a staff report proposing that a temporary Skateboard Park be built in

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Heartland Park with surplus equipment obtained from the City of Brandon until a permanent facility could be built in Central Park. The Board extensively discussed the suitability of Heartland Park for a Skateboard Park as well as other locations and whether or not a Skateboard Park should be built. The majority consensus of the Board was that Heartland Park is not suitable location for a Skateboard Park due to noise impacts on surrounding homes. Kindt moved, with Kvasnicka seconding, to recommend to the City Council that a Skateboard Park should not be built in any of the City's pocket parks. The motion was approved with four members voting for the motion, two voting against, and one member abstaining. Kvasnicka then moved, with Kindt seconding, to recommend that a Skateboard Park should be built and that this project should be placed on a Park Capital Improvements Plan that will be created later this year. The motion was approved by a unanimous vote.

7. HBA Update: A written update from John Ratzloff was provided to the Board.
8. City Update: Thurston reported on recent maintenance activities and the placement of new benches, picnic tables, and trash cans. He also reported that he recently took the exam to become certified in playground safety. Michael McMahon also provided updates on projects and requests.
9. Update on National Night Out event: DeBruin reported on his efforts to obtain gift items for the event (an impressive list has already been obtained!) and participants.
10. Discussion of the agenda for the Arbor Day event. The Board discussed this event and hopes to host 150 participants at the Freedom Elementary School from 11 a.m. to 1 p.m. The format will be similar to last year's event, with the Mayor to read the Arbor Day proclamation followed by craft activities for kids as well as tree planting demonstrations and tree give-aways.

Kvasnicka expressed his regret at not being able to participate in the Arbor Day event as he will be moving out of town on the 29<sup>th</sup>.

**ADJOURNMENT**

Kvasnicka moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 8:08 p.m.

The next Board meeting will be held at 6:00 p.m. on Wednesday, May 10 in the City Hall Conference Room.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator