

**HARRISBURG PARK AND RECREATION ADVISORY BOARD
APPROVED MINUTES OF THE MEETING OF MARCH 8, 2017
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: DeBruin, Kindt, Kvasnicka, McMahon, and Tank. Staff present: Locke, McMahon, and Thurston. Also present were John Ratzloff and Leah Janssen.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the March 8, 2017 regular meeting.

Kindt moved, with Kvasnicka seconding, to approve the agenda with the addition of a discussion about the Cub Scout Spaghetti Feed. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of February 8, 2017.

DeBruin moved, with Kvasnicka seconding, to approve the minutes of the February 8 Park Board meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Spaghetti Feed Discussion: Tank reported that the event successfully raised over \$400 for the Cub Scout Troops.
4. HBA Update: Ratzloff discussed the impacts on their season that are expected due to the Columbia Street Extension and Parking Lot Project. Their project to build a new concession stand will be put on hold until after their season. He expressed concerns about traffic circulations during construction. He also provided an update on season registrations, which are slightly ahead of last year, as well as field maintenance issues expected this year.
5. City Update: Thurston reported on recent maintenance activities and on the preparations for the Arbor Day event. He asked the Board to authorize up to \$1,500 for the purchase of grass seed for spring overseeding efforts in four parks. Kvasnicka moved, with DeBruin seconding, to request that the City Council authorize up to \$1,500 from the Park Maintenance Budget for the purchase of grass seed for spring planting. The motion was approved by a unanimous vote.

McMahon briefly discussed Movies in the Park and the Willow Street Trail Project. He also reported on an invitation to Luke Morris' Eagle Scout ceremony on April 1. He also reported that the Optimists are trying to establish a new chapter in Harrisburg. Thurston noted that he will be out of town for the National Night Out event.

6. Recreational Trail Grant application proposal. McMahon suggested that an application should be submitted to upgrade the new trail around the new retention pond from gravel to concrete. The Board discussed several alternative trail finishes

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and reached consensus to submit an application to upgrade the new trail from gravel to concrete.

7. Discussion of City-wide cleanup day. McMahon reported that City Cleanup Day will be May 6 from 8 to 11:00 a.m. McMahon also reported that the Ransom Church was seeking clean-up projects for April 8 and 29. Leah Janssen asked when a good date would be for her group to do a street and park trash pickup and where the trash bags should be dropped off. She will follow up with Andrew Pietrus for coordination of efforts. Tank reported that the Cub Scouts will also be picking up trash in the parks.
8. Discussion of the agenda for the Arbor Day event. The Board discussed this event and reached a consensus that the event will be held from 11:00 a.m. to 1:00 p.m. on Saturday, April 29 in the Freedom Elementary School with a lunch of hotdogs and chips to be provided. The event budget, demonstrations, craft projects, and advertising were also discussed. The Board decided to finalize the event agenda at the next meeting.
9. Discussion of individual park work plans and proposed park projects. Several projects were briefly discussed without action being taken.

Kvasnicka announced that he and his wife will be moving out of town in May or June and that he will be resigning from the Park Board at that time.

ADJOURNMENT

DeBruin moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:35 p.m.

The next Board meeting will be held at 6:00 p.m. on Wednesday, April 12 in the City Hall Conference Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator