

**HARRISBURG ADVISORY PARK AND RECREATION BOARD**  
**APPROVED MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 2017**  
**HELD AT 6:00 PM IN THE CITY HALL CONFERENCE ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 6:00 PM. Members present were Bergsmith, DeBruin, Kvasnicka, McKeown, Lois McMahon and Tank. Others present were Andrew Pietrus, Jason Thurston, Jon Brown, Annie Remmerde, John Ratzloff and Nancy Rausch.

**APPROVAL OF AGENDA AND MINUTES**

1. To approve the agenda for the February 8, 2017 regular meeting.  
DeBruin moved, with Kvasnicka seconding, to approve the agenda as presented. The motion was approved by unanimous vote.
2. To approve the meeting minutes of January 11, 2017 regular meeting.  
Kvasnicka moved, with DeBruin seconding, to approve the minutes of the January 11, 2017 meeting as presented. The motion was approved by unanimous vote.

**BUSINESS ITEMS**

3. DISCUSSION OF THE CUB SCOUT SPAGHETTI FEED  
Nancy Rausch, chair of the Cub Scout Pack Committee, provided information and cost estimates of the Cub Scout spaghetti feed on February 18<sup>th</sup> at the Harrisburg Methodist Church. Discussion followed. Bergsmith offered to donate hamburger. Kvasnicka made a motion to request that the City Council provide up to \$180.00 of park event funds for the Cub Scout spaghetti feed. McKeown seconded the motion. The motion was approved by unanimous vote.
4. HBA UPDATES  
Registration is going well. The HBA is on pace to surpass the registration from last year. The HBA is making future plans and hope to have a varsity field in place behind the high school by August. The HBA has made several improvements to the fields and will need help with maintenance costs such as improving backstops and replenishing the aggregate for the four fields. A request of \$30,000.00 was put forward for this purpose. HBA continues to work on plans for the Crow's Nest. More information will be brought forward as plans progress. There was discussion on the placement of the new Crow's Nest. John Ratzloff will let Jon Brown know so this can be added to the park plans. Kvasnicka made a motion to request that the City Council authorize \$30,000.00 from the subsidy budget line for HBA. McKeown seconded the motion. The motion was approved by unanimous vote.

5. CITY UPDATES

Alysia Simunek will be working closely with the Harrisburg Foundation on the 2017 Harrisburg Days celebration. The plan will be for Alysia to spearhead the Harrisburg Days next year. It is possible that some of the Harrisburg Day events will be chaired by other local organizations in the years ahead.

Andrew Pietrus discussed the grading for the Central Park. The target date at this time to start grading will be 2020. The grading of phase one will be focused on the events area. The estimated cost of the first phase will be \$748,000. A percentage of drainage fees collected will be set aside each year for the grading. It is estimated that it will be 2020 before the needed amount can be accumulated.

The Girl Scouts plan to put Little Libraries in every park by the end of the summer. Some may be two story Little Libraries.

6. RECOMMENDATION TO CITY COUNCIL FOR THE HEARTLAND PARK PARKING LOT PROJECT

Stockwell provided a new cost estimate for the parking lot using asphalt concrete pavement. Total project cost estimate is \$85,593.70. McKeown made a motion to recommend to the City Council that the expenditure of \$85,593.70 for the Heartland Park Parking Lot Project be approved. DeBruin seconded the motion. Kvasnicka asked if Pietrus felt this was a priority project. It is hoped that the parking lot will help alleviate the parking needs during ball games and will provide much needed space for snow storage. The motion was approved by unanimous vote.

7. SELECTION OF DATES FOR THE ARBOR DAY AND NATIONAL NIGHT OUT EVENTS

Saturday, April 29, 2017 was picked for Arbor Day Celebration at Heartland Park. National Night Out will be Tuesday, August 1, 2017.

8. DISCUSSION OF THE ARBOR DAY EVENT

It was decided to have trees to plant, arts, crafts and a lunch. The Girl Scouts will be asked to help with the event. Type of trees to order was discussed. It was decided to order fifteen maple trees and fifteen linden trees. Kvasnicka made a motion to request that the City Council approve spending \$120.00 for trees for Arbor Day. McKeown seconded the motion. The motion was approved by unanimous vote.

9. REVIEW OF 2017 APPLICATION AND GUIDELINES FOR GRAND GARDEN PLOTS

Discussion was held on cost and use of garden plots. McKeown made a motion to leave the application, guidelines and cost as is. Kvasnicka seconded the motion. The motion was approved by unanimous vote.

10. DISCUSSION OF INDIVIDUAL PARK WORK PLANS AND PROPOSED PARK PROJECTS

Immediate wishes for the city parks were discussed and suggested:

ELLIS LARSON PARK – Fresh paint on playground equipment, security system, and pet sanitary station.

**GRAND GARDENS – Cleaning tables.**

**HUGH ROBINSON PARK – Walking Library, pet sanitary station and up-dated playground equipment in the heritage theme. The possibility of an informative historical information sign was discussed.**

**HEARTLAND PARK – New Parking lot.**

**KNIGHTS CROSSING PARK – Shelter, pet sanitary station, trees, tether ball, addressing the fenced drainage area, adding playground equipment.**

**LAKE ALBERS PARK – Walking Trail, updating sign.**

**LIONS PARK – Shelter and tables.**

**ROVER RANGER PARK – Up-dated dog tunnel**

**Jon Brown suggested the board work toward a Park Master Plan.**

**ADJOURNMENT**

**Bergsmith made a motion to adjourn. DeBruin seconded the motion. The motion was approved by unanimous vote. The Park Board meeting adjourned at 7:50 PM.**

**The next Board meeting will be held at 6:00 PM on Wednesday, March 8, 2017 in the City Hall Conference Room.**

**Respectfully submitted,**

**Lois McMahon  
Board Secretary**