

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on April 3, 2017, at 6:00 pm, with President Allison Sanderson presiding. Council members present were Ryan Olson and Ryan Wolbrink. Absent was Ryan Berg and Mayor Julie Burke-Van Luvanee. Also present from the city were Mary McClung, Michael McMahon, Dan Fink and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson to approve the consent agenda consisting of the following items: 1) April 3, 2017, agenda; 2) March 20, 2017 City Council Meeting Minutes; 3) March 20, 2017, Local Equalization Board Minutes; 4) April 3, 2017 Approval of Claims, seconded Wolbrink.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Baldwin Supply Company – Repairs/Maintenance (Sewer) \$4,664.18; Banker, Nafija & David – Customer Deposit Refund (Water) \$102.56; Banyon Data Systems – Professional Services/Fees (Fin Admin, Planner) \$1,024.00; Campbell Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$326.44; Cardmember Services – Repairs/Maintenance, Supplies/Materials/ Professional Services/Fees, Books (Streets, Water, Sewer, Parks, Planner, Library) \$1,921.53; Concrete Materials – Repairs/Maintenance (Streets) \$500.99; Copper Cottage P & H – Repairs/Maintenance (Sewer) \$278.41; Customeyez Designs – Supplies/Materials (Streets, Water, Sewer, Parks) \$72.00; Dakota Garage Doors – Supplies/Materials (Streets, Water, Sewer, Parks) \$105.00; Dakota Supply Group – Supplies/Materials (Sewer) \$91.20; Department of Motor Vehicles – Supplies/Materials, Professional Services/Fees (Streets) \$21.20; Department of Treasury – 941 Taxes(1<sup>st</sup> Quarter) \$3,735.14; Department of Treasury – 941 Taxes Pay Period #7 \$5,916.99; Dusa, Diana – Customer Deposit Refund (Water) \$58.04; Fastenal Company – Supplies/Materials (Sewer) \$58.82; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – Payroll March 2017 \$38,040.08; First National Bank – Principal/Interest (Water) \$10,409.21; First National Bank – Principal/Interest (Water) \$22,053.69; First National Bank – Principal/Interest (Water) \$29,926.63; First National Bank – Principal/Interest (Sewer) \$33,268.42; First National Bank – Principal/Interest (Sewer) \$11,373.07; First National Bank – Principal/Interest (Storm Drainage) \$24,342.43; Gaertner, Jeremy – Customer Deposit Refund (Water) \$98.99; Grimme, Trevor & Jessica Gilliland – Customer Deposit Refund (Water) \$35.64; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; HD Supply Waterworks – Repairs/Maintenance, Supplies/Materials (Sewer, Water) \$8,088.08; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Kirkey, Jodi – Customer Deposit Refund (Water) \$102.56; Larsen, Monica – Customer Deposit Refund (Water) \$102.56; Lincoln Conservation District – Supplies/Materials (Parks) \$111.60; Lincoln Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$225.00; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Travel/Conference (Fin Admin) \$60.99; Menards – Repairs/Maintenance (Sewer) \$32.99; Novak Sanitary Service – Utilities (Govt Bldgs) \$68.04; O'Connor, Twyla – Customer Deposit Refund (Water) \$58.04; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$101.08; O'Reilly Auto Parts – Supplies/Materials (Streets, Water, Sewer, Parks) \$29.27; Palmer, Robert & Tanya – Customer Deposit Refund (Water) \$102.56; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; R & L Supply – Supplies/Materials (Sewer) \$58.78; Revier Pressure Washers Inc. – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$131.50; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks) \$437.80; Secor, Thomas & Christina – Customer Deposit Refund (Water) \$102.56; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Utilities – Pumping Charges (Sewer) \$30,199.87; Sioux Valley News – Publishing (Ord, Res. Proceedings) \$354.48; SD City Management Association – Travel/Conference (City Admin) \$250.00; SD Supplemental Retirement – Retirement Withholdings \$400.00; SD Unemployment Insurance – Unemployment Insurance (Fin Admin) \$693.49; SD Water & Wastewater Assoc – Travel/Conference (Sewer, Water) \$140.00; Staples Advantage – Supplies/Materials (Library) \$63.98; Stockwell Engineers Inc. – Engineering (General and Storm Drainage) \$71,615.67; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$149.99; VanDiest Supply Company – Supplies/Materials (West Nile Prevention) \$4,403.85; Vantek Communications – Supplies/Materials (Streets, Water, Sewer, Parks) \$700.00; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wynia, Kevin & Jackie – Customer Deposit Refund (Water) \$102.56; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,977.28

Ken Munch with the Sioux Falls Morning Optimist Club was present to discuss the new Harrisburg Optimist Club that is forming in Harrisburg. Mr. Munch extended an invitation to the council to attend their next informational meeting on Monday, April 10, 2017, at 6:30pm, at the Showplace Kitchens Training Center.

Billy Nelson spoke to council about the status of the skate park that was brought before the Park Board and council in 2016. Council recommended the Park Board review the plan and make a decision to present to council.

Business Item 1. Application for Abatement/Refund of Property Taxes for Tax Year 2016. Motion Wolbrink to approve the abatement in the amount of \$9,840.04 for Parcel 270.70.00.T12A for Aces Apartment located at 411-413 Honeysuckle Drive in Harrisburg, seconded Olson.

Business Item 2: Notice of Award of 2017 Chip Seal Project Bid. Three bids were received on Thursday, March 30, 2017, for the 2017 Chip Seal Project. TopKote for \$83,860.30, The Road Guy Construction for \$60,237.00, and Asphalt Surfacing Company for \$54,720.20. Stockwell has reviewed and recommends the low bid from Asphalt Surfacing Company in the amount of \$54,720.20. Motion Wolbrink to award the 2017 Chip Seal Project bid to Asphalt Surfacing Company in the amount of \$54,720.20, seconded Olson.

Business Item 3: 2016 Audit Engagement Letter. Motion Olson to approve the 2016 Audit Engagement Letter from Schoenfish & Co., Inc. with an amount not to exceed \$8,750.00, seconded Wolbrink.

Business Item 4. Purchase of Main Street Property. No Action necessary.

Mitch Mergen with Stockwell Engineers provided the city engineer report.

Fink provided the public utilities department report.

McMahon provided the March 2017 building permit report.

McClung provided the March 2017 finance report.

The next meeting of the Planning Commission will be held on Tuesday, April 11, 2017, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, April 17, 2017, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 6:35 pm, seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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