

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on March 6, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Allison Sanderson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Alysia Simunek, Michael McMahon, Dan Fink and Andrew Pietrus. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Wolbrink will be abstaining Business Item #8. Motion Berg to approve the consent agenda consisting of the following items: 1) March 6, 2017, agenda; 2) February 21, 2017 City Council Meeting Minutes; 3) March 6, 2017, claims, seconded Olson.

Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Snow Removal) \$969.74; Automatic Security Company Inc. – Professional Services/Fees (Govt Bldgs) \$125.00; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$795.00; Barnes & Noble Booksellers – Books (Library) \$280.12; Beck Motor Company – Machinery/Equipment (Streets, Water, Sewer, Parks) \$30,078.00; Burns, Travis – Customer Deposit Refund (Water) \$72.88; Cardmember Services – Supplies/Materials, Travel/Conference, Books Community Education Professional Services/Fees (Streets, Water, Sewer, Parks, Fin Admin, Library, Planner, Snow Removal) \$1,999.82; Code Works Inc. – Professional Services/Fees (Planner) \$372.00; Collier, David – Customer Deposit Refunds (Water) \$65.94; Cub Scout Pack #171 – Supplies/Materials (Parks) \$180.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$3,880.00; Dakota Fluid Power, Inc. – Repairs/Maintenance (Streets, Snow Removal) \$427.89; Dakota Supply Group – Supplies/Materials (Water) \$228.06; Department of Treasury – Tax Withholdings \$5,995.37; Fastenal Company – Supplies/Materials (Sewer, Streets, Water, Parks) \$40.86; First National Bank – NSF Check (Water, Sewer) \$100.00; First National Bank – NSF Check (Water, Sewer) \$110.00; Forward Sioux Falls – Professional Services/Fees (Economic Development) \$500.00; Habeck, Timothy – Customer Deposit Refund (Water) \$117.40; Harrisburg Water – Utilities (Govt Bldgs) \$261.17; Hawkins Inc. – Supplies/Materials (Sewer) \$1,243.43; Hayes, James – Customer Deposit Refund (Water) \$117.40; HD Supply Waterworks – Supplies/Materials (Water, Sewer) \$830.05; Hoff, Courtney – Customer Deposit Refunds (Water) \$87.72; Kizer, Nichole – Customer Deposit Refunds (Water) \$115.32; Lewis & Clark Regional Water System – Resale of Water (Water) \$9,733.98; Linc. Co. Register of Deeds – Supplies/Materials (Planner) \$1.00; Menards – Supplies/Materials (Sewer) \$103.04; Nevins, Dan – Customer Deposit Refund (Water) \$102.56; Novak Sanitary Service – Utilities (Govt Bldgs) \$65.94; Payment Service Network – Professional Services/Fee (Water, Sewer, Planner) \$1,056.00; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$30.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,001.01; ; Sams Club GEMB – Supplies/Materials (Library) \$34.40; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks) \$353.82; Sioux Falls Utilities – Pump to Sioux Falls (Sewer) \$59,367.59; Sioux Valley News – Publishing (Ord, Res, Proceedings, Fin Admin) \$387.45; Slocum, Vicki – Customer Deposit Refund (Water) \$87.72; SD Assoc of Code Enforcement – Travel/Conference (Planner) \$50.00; SD Assoc of Rural Water – Travel/Conference (Water, Sewer) \$205.00; SD Municipal League – Travel/Conference (Fin Admin, City Admin) \$40.00; SD Municipal Street Maintenance Assoc – Travel/Conference (Streets) \$50.00; SD Supplemental Retirement Plan – SDRS Withholdings \$400.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$3,360.73; Staples Advantage – (Planner) \$63.80; Stockwell Engineers Inc. – Professional Services/Fees (Engineering) \$5,016.94; Taylor, Kim – Customer Deposit Refund (Water) \$87.72; Titan Rentals – Rentals (Snow Removal) \$1,360.00; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Sewer, Water, Street Lighting) \$10,087.74;

Nick Fosheim with the Lincoln County Economic Development Association presented council with the 2016 annual statement.

Business Item 1: Motion Wolbrink to approve Ordinance 2017-01 Rezone for Lots 2 and 3 of Block 12 and portion of Tract 2 Harvest Acres Addition, seconded Sanderson.

Business Item 2: Motion Berg to approve Ordinance 2017-02 Rezone for a part of Tract 2 of Harvest Acres Addition, seconded Olson.

Business Item 3: Motion Sanderson to remove the authorization for purchase of Lot 1 Block 5 Harvest Acres Addition from Select Builders form the table. Discussion held on the price negotiations with owner of lot, with no action taken at this time.

Business Item 4: Motion Berg to remove from the table authorization of 2017 Subsidy to the Harrisburg Baseball Association. John Ratzloff gave an HBA update to the city council. Motion Wolbrink to approve the 2017 Subsidy to the Harrisburg Baseball Association in the amount of \$20,000.00 with an additional \$10,000.00 subsidy approved upon purchase orders being submitted to the city to show funds are being expended on park improvements within the city limits of Harrisburg, seconded Olson.

Business Item 5: Changes Quartzite Class B Riprap to Field Stone Class B Riprap. Motion Sanderson to approve Change Order #1 for the Devitt Regional Detention Pond in the amount of \$0.00, seconded Olson.

Business Item 6: Motion Olson to authorize going out for bid and advertising for the 2017 Chip Seal Project, seconded Wolbrink.

Business Item 7: Motion Olson to approve the 2017 Respec Contract for monitoring the City of Harrisburg's National Pollutant Discharge Elimination System Program in the amount of \$51,000.00 from the General Fund, seconded Sanderson.

Business Item 8: Motion Berg to approve the 2018 Harrisburg Fire Department contract for Services in the amount of \$63,492.08, seconded Olson. Upon roll call vote, Sanderson, Olson and Berg in favor; Wolbrink abstains. Motion carried.

Business Item 9: Motion Wolbrink to approve setting May 6, 2017, from 8:00-11:00 am as the Harrisburg Citywide Clean up date, seconded Berg.

Business Item 10: Motion Berg to set the March 20<sup>th</sup>, 2017, city council meeting time for 5:45 pm at the Harrisburg Liberty Board Room if available, seconded Olson.

Rex Stockwell provided the city engineers report.

Fink provided the public utilities department report including the 2016 Water Loss Report.

McMahon provided the planning and zoning report including the February 2017 Building Permit Report and update on developments and building that has occurred the past month.

McClung provided the February 2017 Finance Report and the February 2017 Sales Tax Reports.

Pietrus provided the City Administrator Report.

Business Item 11: Motion Sanderson to enter into an executive session pursuant to SDCL 1-25-2 (4) at 7:39pm, seconded Wolbrink.

Mayor Burke-Van Luvanee declared executive session over at 7:59 pm.

The next meeting of the Planning Commission will be held on Tuesday, March 14, 2017, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, March 20, 2017, at 5:45 pm at the Liberty School Board Room. The next meeting of the Local Board of Equalization will be held on Monday, March 20, 2017, at 6:00 pm at the Liberty School Board Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 7:59 pm, seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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