

Harrisburg City Council  
Unapproved Meeting Minutes

The regular meeting of the City Council was called to order on January 23, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Ryan Wolbrink, Ryan Berg (tele-conference). Absent was Allison Sanderson. Also present from the city were Mary McClung, and Andrew Pietrus. A list of all others in attendance is on file at the city office. Motions: All motions were by roll call vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson to approve the consent agenda consisting of the following items: 1) January 23, 2017 agenda; 2) January 9, 2016 City Council Meeting Minutes; 3) January 23, 2017 claims, Surplus of library computer equipment that has outlived its useful life and is no longer in working order \$0.00 value (List of equipment available at city hall) and approval of the Mayoral appointment of Joe Stonesifer to the Harrisburg Planning and Zoning Board for a 5 year term; seconded Wolbrink.

Aflac – Aflac Withholdings \$253.78; Banyon Data Systems – Computer Software (Water, Sewer) \$695.00; Barnes & Noble Booksellers – Books (Library) \$367.00; City of Sioux Falls – Professional Services/Fees (Water) \$261.00; Copper Cottage P & H – Repairs/Maintenance (Sewer) \$543.79; Dakota Supply Group – Supplies/Materials (Sewer) \$182.41; Department of Treasury – Tax Withholdings \$5,808.26; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First Dakota Title – Land, Improvement other than bldgs., Professional Services/Fees (Storm Drainage Fund) \$724,938.15; First National Bank – Professional Services/Fees (Storm Drainage Fund) \$20.00; First National Bank – January 2017 Payroll \$30,691.96; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$38.10; Hammerstrom, Gene – Utilities (Gov Bldgs) \$35.00; HD Supply Waterworks – Supplies/Materials (Water) \$202.50; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$345.66; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs), Travel/Conference (Fin Admin) \$318.45; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$1,477.05; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$101.08; Pietrus, Andrew – Utilities (Govt Bldgs), Travel/Conference (City Admin) \$286.45; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Qualified PreSort Service LLC – Supplies/Materials (Water, Sewer) \$719.10; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$130.00; SD One Call Systems – Professional Services/Fees (Water, Sewer) \$34.65; South Dak Retirement System – SDRS Withholdings \$4,519.84; SD Supplemental Retirement Plan – SDRS Withholdings \$350.00; SEAFOG – Professional Services/Fees (Fin Admin) \$80.00; Staples Advantage – Supplies/Materials (Fin Admin, Planner) \$146.81; Stockwell Engineers Inc. – Professional Services/Fees (Engineering General, Storm Drainage) \$4,808.80; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Vantek Communications – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$7,432.47

Business Item 2: 703 Kent Street – Request for reimbursement of Water Reconnect Fee – The Council encouraged the Ryan's, as they do all Harrisburg residents to sign up for auto-pay for water/sewer utility bills. Motion Wolbrink to approve waiving the \$50.00 water reconnect fee for Robert and Nicole Ryan at 703 Kent Street, and crediting the \$50.00 to their account, seconded Olson.

At 6:05 pm a public hearing for the package off sale liquor license application from Grains and Grapes Liquor House LLC was held. Matt Westerman and Craig Hagen were present to answer any questions. With no questions or comment, council moved to Business Item 1.

Business Item 1: Package Off-Sale Liquor License for Grains and Grapes Liquor House, LLC. - Motion Olson to approve the package off-sale liquor license for Grains and Grapes Liquor House, LLC located at 424 Cliff Avenue N., seconded Wolbrink.

Business Item 3: Resolution 2017-02 Revision to Joint Cooperative Agreement with South Eastern Council of Governments – Motion Berg to approve Resolution 2017-02 Revision to the Joint Cooperative Agreement with South Eastern Council of Governments, seconded Wolbrink.

**CITY OF HARRISBURG  
RESOLUTION #2017-02**

A RESOLUTION APPROVING A REVISED JOINT COOPERATIVE AGREEMENT ESTABLISHING THE SOUTH EASTERN COUNCIL OF GOVERNMENTS

WHEREAS, in 1970, South Dakota Governor Frank Farrar signed an Executive Order creating six Planning and Development Districts in South Dakota; and

WHEREAS, the South Eastern Council of Governments (SECOG) was created when local officials in the area exercised their authority under the "Joint Exercise of Governmental Powers" (SDCL 1-24); and

WHEREAS, SECOG serves Clay, Lincoln, McCook, Minnehaha, Turner, and Union Counties as well as the municipalities located within those counties in southeastern South Dakota; and

WHEREAS, SECOG was created as a means whereby counties and cities and other public and private organizations within them may cooperate with one another to improve the health, safety, and general welfare of the citizens of the region; and

WHEREAS, SECOG promotes regional cooperation and the economical delivery of services and has been providing technical assistance to local governmental entities for more than 45 years; and

WHEREAS, SECOG's Executive Board has determined that the existing Joint Cooperative Agreement entered into in 2010 should be revised.

NOW THEREFORE BE IT RESOLVED THAT

1. The City of Harrisburg hereby approves the document titled "South Eastern Council of Governments Joint Cooperative Agreement" among Clay, Lincoln, McCook, Minnehaha, Turner, and Union counties and the cities of Brandon, Harrisburg, Sioux Falls and Vermillion.
2. The agreement, containing revisions to the existing 2010 Joint Cooperative Agreement, is attached to and hereby made a part of this resolution.

Dated this 23<sup>rd</sup> day of January, 2017.

Julie Burke – Van Luvanee  
Mayor  
City of Harrisburg

ATTEST:

Mary McClung  
Finance Officer

Business Item 4: Assurance Agreement – Legendary Estates – This assurance agreement is for the completion of improvements to Phases 1-5 of Legendary Estates. Motion Wolbrink to have the Mayor enter into the assurance agreement for Phases 1-5 Legendary Estates improvements pending final review of terms and form by the city attorney, seconded Olson.

Business Item 5: City Maintenance Pickup purchase approval – Motion Wolbrink to approve the purchase of a new Chevrolet Silverado ¾ ton 4x4 extended cab short box pickup with the addition of a spray on bed liner off of the state contract #169992 Beck Motors in the total amount of \$30,078.00, seconded Berg.

Business Item 6: Sioux Empire Water Festival Donation – Motion Wolbrink to approve the donation of \$500.00 to the Sioux Empire Water Festival, seconded Olson.

Business Item 7: Job Description Approval – Motion Wolbrink to approve the job description for an Administrative Assistant, seconded Olson.

Council welcomed and thanked Joe Stonesifer for his willingness to join the Harrisburg Planning and Zoning Commission.

The next meeting of the City Council will be held on Monday, February 6, 2017, at 6:00 pm at the Liberty School Community Room. The next meeting of the Planning Commission will be held on Tuesday, February 14, 2017, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 6:27 p.m., seconded Olson. Motion carried.

Mary McClung, Finance Officer

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