

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 5, 2016, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Olson, Ryan Wolbrink, and Ryan Berg. Also present from the city were Mary McClung, Michael McMahon, Toby Huizenga and Andrew Pietrus. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) December 5, 2016 agenda 2) November 21, 2016 City Council Meeting Minutes; 3) December 5, 2016 claims; seconded Olson.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Barnes & Noble Booksellers – Books (Library) \$1,905.42; Batteries Plus – Supplies/Materials (Sewer) \$23.95; Border States Electric – Supplies/Materials (Govt Bldgs, Streets, Water) \$147.45; Brecher, Mandy – Customer Deposit Refund (Water), balance on account refund (Water) \$174.88; Campbell Supply – Supplies/Materials (Snow Removal) \$622.10; Cardmember Services – Repairs/Maintenance (Streets, Water, Sewer, Parks), Supplies/Materials City Admin, Planner), Books (Planner, Library) \$1,449.23; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$2,570.00; Department of Treasury – Federal and FICA Withholdings (Nov 2016) \$5,584.59; Fastenal Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$220.56; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – Nov 2016 Payroll \$31,957.11; First National Bank – NSF Check (Water, Sewer) \$155.60; Graham Tire Company – Repairs/Maintenance (Streets) \$325.00; Greene, Michelle – Customer Deposit Refund (Water) \$120.08; Halbersma, Matt & Kayci – Customer Deposit Refund (Water) \$79.04; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg School System – Rentals (Library) \$1,500.00; Harrisburg Water – Utilities (Govt Bldgs) \$207.51; HD Supply Waterworks – Supplies/Materials (Water) \$2,100.52; Heiman Fire – Repairs/Maintenance (Govt Bldgs) \$553.46; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Junker, Andrew & Braden – Customer Deposit Refund (Water) \$92.72; LaValley Township – Repairs/Maintenance (Streets) \$2,075.07; Lewis & Clark Regional Water – Resale of Water (Water) \$10,910.48; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services (Planner) \$200.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$14.55; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$136.83; McMahon, Michael – Travel/Conference (Planner) \$108.00; Menards-East – Repairs/Maintenance (Streets) \$119.64; Nettinga, Stephanie – Customer Deposit Refund (Water) \$150.00; Novak Sanitary Service – Utilities (Govt Bldgs) \$65.94; O'Reilly Auto Parts – Supplies/Materials (Streets, Water, Sewer, Parks) \$85.96; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,121.11; Pederson, Marilee & Jeff – Customer Deposit Refund (Water) \$106.40; Pfluger, Kelli & Josh – Customer Deposit Refund (Water) \$31.24; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Prince, Sean – Customer Deposit Refund (Water) \$51.68; Roth, Christina – Customer Deposit Refund (Water) \$79.04; Rucker, Jonathan – Customer Deposit Refund (Water) \$92.72; Sargent, Mark & Becky – Customer Deposit Refund (Water) \$21.76; Schoeneman Bros Co. (Supplies/Materials, Buildings (Streets, Water, Sewer, Parks, Govt Bldgs) \$3,849.17; Sioux Valley News – Publishing (Ord, Res and Proceedings) \$121.92; South Dak Retirement System – Retirement Withholdings \$4,378.34; SD Supplemental Retirement Plan – Retirement Withholdings \$350.00; Staples Advantage – Supplies/Materials (Fin Admin) \$81.96; Stockwell Engineers Inc. – Professional Services (Engineering – General, Storm Drainage) \$39,953.50; Sturdevant's Auto Supply – Supplies/ Materials (Streets, Water, Sewer, Parks) \$38.72; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Machinery – Supplies/Materials (Streets, Water, Sewer, Parks) \$65.22; United Concrete Inc. – Repairs/Maintenance (Water) \$130.94; United States Post Office – Supplies/Materials (Water, Sewer) \$504.10; Vandestouwe, Brad – Customer Deposit Refund (Water) \$92.72; Vantol, Cody & Mallary – Customer Deposit Refund (Water) \$79.04; Vast Broadband – Utilities (Library, Govt Bldgs) \$432.53; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,229.59

Business Item 1: Resolution 2016-13 Authorizing Acceptance of Block 2 Slack Addition Infrastructure Motion Berg to approve Resolution 2016-13 accepting Block 2 Slack Addition Infrastructure, seconded Wolbrink.

Prepared By:
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RESOLUTION 2016-13
A RESOLUTION TO ACCEPT THE INFRASTRUCTURE
IN BLOCK 2 OF THE SLACK ADDITION

WHEREAS, the City of Harrisburg has approved engineering and construction plans for Block 2 of the Slack Addition; and

WHEREAS, DL Holdings, L.L.C. has installed 402' of 8" sanitary sewer main and appurtenances (valued at \$29,846.00), 400' of 8" water main and appurtenances (valued at \$15,147.00), and 433.4' of new paved residential street (Vernon Drive) with curb, gutter, and signage (valued at \$48,536.96) for Block 2 of the Slack Addition per the City-approved plans; and

WHEREAS, the City Engineer and City staff have inspected and approved the installation of said infrastructure and recommend that this infrastructure be accepted for use and maintenance by the City; and

WHEREAS, the filed plat of Block 2 of the Slack Addition has dedicated 0.657 acres of right-of-way to the public for Vernon Drive;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby accepts the public infrastructure improvements made by DL Holdings, L.L.C. within the dedicated right-of-way for Vernon Drive, and shall hereafter be responsible for the care and maintenance of said improvements from the date of this resolution; and

BE IT FURTHER RESOLVED that the City of Harrisburg hereby accepts the dedication of the public right-of-way for Vernon Drive; and

BE IT FURTHER RESOLVED that a two-year warranty period for the sanitary sewer and water improvements as well as the one-year warranty period for the street improvements shall begin upon adoption of this resolution by the City Council.

Dated this 5th day of December, 2016.

HARRISBURG CITY COUNCIL

Seal:
Attest:

Julie Burke – Van Luvanee
Mayor

Mary McClung
Finance Officer

Published: December 15, 2016

Published once at the approximate cost of _____.

Business Item 2: Approval of Development Agreement for SE¼ Section 35, R100N, R50W, 5th P.M. Lincoln County, SD. McMahon reviewed a draft proposed development agreement with council. Gary Sperber was present and discussed future Willow Street and Cliff Avenue improvements and the expense to the property if those costs were to be assessed to the owner. Sperber asked if the city knew how much these costs would be as it would determine if it was cost effective for them to purchase and develop the property. Mentioned was the possibility of including a term limit for no assessments for those two street improvements for up to 10 years. The council was unable to give Sperber an assurance that no assessments would be made during that time period since an improvement project has not been discussed. Council asked Sperber to continue to work with staff to try to find language that both he and the City can agree to.

Jon Brown from Stockwell Engineers provided the City Engineer Report. Discussion was held on the time line for the State Water Plan funding application for the Wastewater Treatment Facility Upgrade. Staff will meet to determine the best timing for submitting the funding application.

Huizenga provided the public utilities report, including what the influent and effluent at the ponds is running, working with Lincoln County Rural Water to install a water main valve, hydrant and piping for the transition of the city's rural customers to them and determining the 2017 chip seal streets.

McMahon gave the building permit report for the month of November and year to date.

McClung provided the November Finance Report and Sales Tax Reports.

Pietrus provided his administration report for the month, including the joint LCEDA/ MCEDA meeting to be held Wednesday, December 7th to review the regional development ideas that were obtained in their four regional planning meetings.

The next meeting of the Planning Commission will be held on Tuesday, December 13, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, December 19, 2016 at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Sanderson to adjourn the meeting at 7:21 p.m., seconded Wolbrink. Motion carried.

Mary McClung, Finance Officer

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