

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on November 21, 2016, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Allison Sanderson, Ryan Wolbrink, and Ryan Berg. Also present from the city were Mary McClung, Alysia Simunek, Michael McMahon, Dan Fink and Andrew Pietrus. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) November 21, 2016 agenda; 2) November 7, 2016 City Council Meeting Minutes; 3) November 21, 2016 claims, seconded Olson.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Albers Electric, LLC – Professional Services/Fees Water, Govt Bldgs) \$585.09; Barnes & Noble Booksellers – Books (Library) \$871.78; Board of Operator Certification – Professional Services/Fees (Sewer) \$10.00; Code Works Inc. – Professional Services/Fees (Planner) \$539.00; Department of Treasury- 941 Taxes \$5,705.11; Distinct Auto Glass & Tires – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$185.00; First National Bank – NSF Check (Water, Sewer) \$67.54; First Rate Excavate Inc. – Improvements other than Buildings (Storm Drainage Fund) \$45,998.97; Geotek Engineering – Professional Services/Fees (Parks) \$1,600.00; GFP Licensing – Professional Services/Fees (Rec) \$25.00; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$12.79; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Hydro-Klean LLC – Supplies/Materials (Water, Sewer) \$581.10; LG Everist – Principal/Interest (TIF District #1) \$102,781.76; Lincoln Co. Treasures Office – Professional Services/Fees (Police) \$59,362.86; Maguire Iron, Inc. – Improvements other than Buildings (Water) \$143,800.38; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$374.84; Midcontinent Communications – Professional Services/Fees (Fin Admin) \$380.00; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$101.08; Rural Route 1 Services – Supplies/Materials, Utilities (Govt Bldgs) \$241.55; Seal Pros, Inc. – Improvements other than Buildings (Streets) \$2,431.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$73.42; SD Dept of Transportation – Supplies/Materials (Snow Removal) \$2,710.18; SD One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$218.40; SD Supplemental Retirement Plan – SDRS Withholdings (Retirement) \$350.00; Staples Advantage – Supplies/Materials (Fin Admin) \$39.50; USA BlueBook – Supplies/Materials (Sewer) \$351.99; VanderHaags – Supplies/Materials (Streets) \$32.50; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Walmart Community – Books (Library) \$184.59; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$7,662.33

Simunek provided council with a brief Harrisburg Economic Development and Chamber update, invited council to the Harrisburg Chamber Annual Meeting to be held on December 6th at The Meadow Barn, and also to the Breakfast with Santa and Business Expo on December 10th.

Business Item 1: Motion Berg to remove Transfer of Management of Harrisburg Days Event from the table. Motion Sanderson to accept the transfer of the management of Harrisburg Days Event to the City of Harrisburg beginning in 2018, seconded Olson. Upon roll call vote, Olson, Sanderson and Wolbrink in favor; Berg abstains. Motion carried.

Business Item 2: Motion Berg to remove Park Board recommendation to authorize spending up to \$15,000.00 of Park funds on an HBA project to build a new multi-purpose building at Field A in Legion Park. Motion Berg to send the plan back to the Park Board pending HBA's final plans, seconded Sanderson.

Business Item 3: Motion Olson to approve Ordinance 2016-09 Supplement to the 2016 Budget for November 21, 2016, seconded Sanderson.

Business Item 4: Resolution 2016-13 Authorizing Acceptance of Block 2 Slack Addition Infrastructure - No action at this time.

Business Item 5: Motion Wolbrink to authorize the Mayor to sign the 2017 Sioux Falls MPO Agreement, seconded Berg.

Business Item 6: Motion Sanderson to approve the purchase of park equipment for the parks in the amount of \$15,624.00 from Crouch Recreation, seconded Wolbrink.

Public Comment – Kayla Dykstra failed to appear to address council regarding West Willow Street Speed Limit Concerns.

A public presentation was held at 6:10 p.m. for Sioux Falls Platting Jurisdiction Boundary Presentation by Albert Schmidt – City of Sioux Falls Urban Planner. Information only, a resolution will be brought before council on December 19, 2016.

A presentation by Becki Gallahan with Emergency Communications Network in regards to a Code Red notification program to alert residents of city emergencies.

Business Item 10: Motion Berg to approve contracting with Emergency Communications Network (Code Red) for notification services, seconded Sanderson.

Business Item 7: Authorization to send Outstanding Water Accounts to Collections Motion Wolbrink to send the following accounts to collections for unpaid balances; Account 00-00002052 (Curry) \$55.77; 00-00004841 (Haric/Brooks) \$112.24; 00-00004371 (Zahrbock) \$162.75; 00-00009116(Roelfsema) \$714.85; 00-00002721 (Rang) \$263.99; 00-00008987 (Dvoracek) \$283.47; 00-00000005 (Irvine) \$361.59; 00-00002391 (Monen) \$682.96; 00-00000005 (Pedersen/Watson) \$313.43; 00-00001629 (Frie) \$1,565.29; 00-00002378 (Dannelley) \$470.36, seconded Berg.

Business Item 8: Authorization to Write Off Water Accounts balances Motion Wolbrink to write off the following utility accounts (collection fees) Account 10-00008987 (Diehl) \$49.72; 10-00002981 (Gleason) \$149.06; 10-00011351 (Slope Auction Reality) \$82.27; 10-00000027 (Warne) \$127.44; 10-00002351 (Lemme) \$25.46; 10-00003461 (Peterson) \$315.28; 00-00002081 (Olson) \$5.60, seconded Berg.

Business Item 9: Motion Wolbrink to proceed and sign a contract with Vast for the government buildings phone system, seconded Berg.

Business Item 11: Motion Sanderson to reclassify Larry Plucker as a regular part time employee working up to 16 hours a week at his current wage and to give him a cell phone allowance of \$35.00 each month, seconded Wolbrink.

Pietrus provided the garbage and compost options to the council. Will obtain further information.

Business Item 12: Motion Sanderson to enter into Executive Session at 7:27 p.m. pursuant to SDCL 1-25-2(5), seconded Olson.

Mayor Burke-Van Luvanee declared executive session over at 8:12 p.m.

The next meeting of the City Council will be held on Monday, December 5, 2016 at 6:00 pm at the Liberty School Community Room. The next meeting of the Planning Commission will be held on Tuesday, December 13, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 8:12 p.m., seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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