

**HARRISBURG PLANNING COMMISSION  
APPROVED MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2016  
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

**CALL TO ORDER**

Chairman Bicknase called the meeting to order at 6:00 p.m. Present were Bergsmith, Bicknase, Kindt, Kvasnicka, Schipper, and Tank. Also present was Michael McMahon.

**APPROVAL OF AGENDA**

1. To approve the agenda for the August 9, 2016 regular meeting.

Tank moved, with Schipper seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

**OLD BUSINESS**

2. Approval of the minutes of the Commission meeting of July 12, 2016.

Kindt moved, with Tank seconding, to approve the minutes of July 12 as presented. The motion was approved by a unanimous vote.

**PUBLIC HEARING**

3. A Public Hearing was scheduled for 6:05 p.m. to accept public input on proposed amendments to the City's Zoning Regulations.

Chairman Bicknase called the Public Hearing to order at 6:05 p.m. The Commission reviewed the proposed amendments and suggested several changes to PUD, off-street parking, signs, agriculture, and CUP provisions of the Regulations. The Commission also reviewed the updated Zoning Map prepared by Kristen Benidt of SECOG. Chairman Bicknase closed the Public Hearing at 6:55 p.m.

**NEW BUSINESS**

4. James Jeffcoat, Jr. to discuss off-street parking violation at 400 Cypress Circle.

Mr. Jeffcoat failed to appear for this discussion.

5. Recommendation to the City Council on amendments to the City's Zoning Regulations.

Tank moved, with Kindt seconding, to recommend to the City Council that the amendments as revised to the City's Zoning Regulations as well as the updated Zoning Map be approved and adopted. The motion was approved by a unanimous vote.

**HARRISBURG PLANNING COMMISSION  
APPROVED MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2016  
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

**6. Distribution of revisions to the City's Subdivision Regulations.**

McMahon distributed the draft revised Subdivision Regulations. McMahon was directed to advertise for a public hearing to take public input on the revisions at the next regular Commission meeting.

**7. Presentation on Planning Commission basics.**

McMahon presented a Power Point presentation prepared by Patrick Andrews of SECOG on Planning Commission duties, the comprehensive plan, zoning and subdivision regulations, and flood hazard regulations.

**GUEST INPUT**

No guest input was offered.

**ADMINISTRATIVE REPORTS AND COMMISSION INPUT**

McMahon presented reports on building and development activity for July.

**ADJOURNMENT**

Tank moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 8:05 p.m.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator