

**HARRISBURG PLANNING COMMISSION  
APPROVED MINUTES OF THE REGULAR MEETING OF MARCH 10, 2015  
HELD AT 6:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

**CALL TO ORDER**

Chairman Bicknase called the meeting to order at 6:00 p.m.

Members present: Bicknase, Kindt, Swenson, Tank, VanOrmer, and Woodson.

Others present: McMahon, Jon Brown, and fourteen residents.

**APPROVAL OF AGENDA**

1. To approve the agenda for the March 10, 2015 regular meeting.

Swenson moved, with Kindt seconding, to approve the agenda. The motion was approved by a unanimous vote.

**OLD BUSINESS**

2. Approval of the minutes of the Commission meeting of February 9, 2015.

Tank moved, with Swenson seconding, to approve the minutes of 2/9/15 as presented. The motion was approved by a unanimous vote.

**NEW BUSINESS**

3. Introduction of new City Engineer, Jon Brown of Stockwell Engineers.

The Commission welcomed the new City Engineer, Jon Brown of Stockwell Engineers.

4. Discussion of revised off-street parking amendments.

Eight home owners (of the twelve present for this agenda item) provided input to the Commission on the proposed parking amendments. All eight were concerned about being able to park their trailers or campers either on a gravel pad or in their rear yard. Several of the owners had major utility easements on their property that they use for parking that would not be suitable for installing a paved parking pad. The Commission was also asked to provide a better definition for "paved parking surface" to spell out which surface types are acceptable. The Commission thanked the residents for their comments and suggestions and assured them that no enforcement action will be taken on this issue until revised regulations are adopted. The Commission will discuss the revisions again at their next meeting and invite everyone back again for further comment once the Commission has agreed on new revisions to the regulations.

5. Review of Minor Plat Application by David and Donna Voels for Tract 2 of Voels' Addition, located in the W $\frac{1}{2}$ SE $\frac{1}{4}$  of Section 34, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota.

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Mr. Voels explained that the plat was drawn to allow the sale of the property. Tank moved, with Swenson seconding, to approve the Minor Plat of Tract 2 of Voels' Addition, as presented. The motion was approved by a unanimous vote.

**6. Review of revised Major Street Plan.**

McMahon presented the proposed revision of the Major Street Plan and explained that the revision is needed to expand the City's platting jurisdiction to the full extent allowed by state statute. A public hearing on the revised Plan will be scheduled for the Commission's next meeting.

**7. Discussion of Sign Regulations.**

McMahon provided the Commission with a copy of the Sign Regulations and reported on a request for a temporary sign by the pastor of the Ransom Church. The Sign Regulations (part of the City's Zoning Regulations) state that temporary signs will be regulated by the City's Codified Ordinances. No such regulations can be found in the City's current Codified Ordinances. The Commission directed McMahon to issue a Temporary Sign Permit to the Ransom Church and to draft regulations for temporary signs as well as drafting a re-write of the Sign Regulations in the Zoning Ordinance.

**GUEST INPUT**

No guest input was offered.

**ADMINISTRATIVE REPORTS AND COMMISSION INPUT**

McMahon provided reports on building activity in the City in February as well as pending building and development projects. McMahon also provided information on a Zoning Amendment Application that will be the subject of a public hearing at the Commission's next meeting.

**ADJOURNMENT**

Tank moved, with VanOrmer seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:48 p.m.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator