

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on August 15th, 2016, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Allison Sanderson, Ryan Wolbrink, and Ryan Berg. Also present from the city were Mary McClung, Andrew Pietrus, and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg to approve the consent agenda as amended consisting of the following items: 1) August 15, 2016 agenda; 2) July 18, 2016 City Council Meeting Minutes; 3) August 15, 2016 claims; 4) Approval of Mayoral Appointment of Mandi Juhnke to the Harrisburg Community Library Board; 5) Approval of Temporary Street Closure Request for Holly Hodge, Block Party to be held August 20, 2016 on Almond Avenue from Honeysuckle to Cottonwood Drive from 4:00pm until 12:00am; 6) Approval that the city will not provide water service to the applicant at 27145 477th Avenue Harrisburg, SD (SE ¼ NE ¼ Sec 30 T100N R49W) at this time and consents in writing that Lincoln County Rural Water System Inc may serve the applicant until such time as City service is available, seconded Wolbrink.

Aamodt, Nathan & Rebecca – Customer Deposit Refund (Water) \$79.04; Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Aflac – Aflac Withholdings \$253.78; Agora X Inc. - Supplies/Materials (Streets, Water, Sewer, Parks) \$1,123.05; American Engineering Testing – Professional Services/Fees (Sewer) \$79.25; American Planning Association – Professional Services/Fees (Planner) \$299.00; American Stamp & Marking Products – Supplies/Materials (Fin Admin) \$29.99; Barnes & Noble Booksellers – Books (Library) \$350.95; Bauch, Ashley & Susan – Customer Deposits (Water) \$72.34; Bounce Around Inflatables (Rentals (Parks) \$330.14; Campbell Supply – Supplies/Materials (Sewer, Streets) \$50.36; Cardmember Services (Supplies/Materials (Parks, City Admin, Library) Books (Library) \$4,285.87; Carolan Rental – Supplies & Materials (Streets) \$375.00; Central Heating & Air, Inc. – Repairs/Maintenance (Sewer) \$206.40; Code Works Inc. – Professional Services/Fees (Planner) \$507.00; Concrete Materials – Repairs/Maintenance (Streets) \$318.42; Customeyez Designs – Supplies/Materials, Repairs/Maintenance (Parks) \$1,426.68; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$6,643.00; Davelaar, Matthew – Customer Deposit Refund (Water) \$65.36; Department of Motor Vehicles – Professional Services/Fees (Streets) \$5.00; Department of Treasury – Federal Withholding \$5,923.80; Department of Treasury – Federal Withholding \$5,968.62; Design Solutions & Integration – Repairs/Maintenance (Water) \$200.50; Doughten, Aaron – Customer Deposit Refund (Water) \$120.08; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – July 2016 Payroll \$32,969.20; First National Bank – Refund of NSF Check (Water, Sewer) \$57.28; Frisbee Plbg. & Heating – Supplies/Materials (Sewer) \$101.34; Gilbertson, Bruce & Lacey – Customer Deposit Refund (Water) \$51.68; Hach Company – Supplies/Materials (Sewer) \$54.78; Hammerstrom, Gene – Utilities (Govt/ Bldgs) \$35.00; Harrisburgers – Supplies/Materials (Parks) \$1,537.25; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$977.83; Home Definitions, Inc. – Professional Services/Fees (Govt. Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Travel and Conference (Sewer) \$124.20; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$2,993.14; Key Solutions – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$450.00; Lewis & Clark Regional Water System – Resale of Water (Water) \$17,603.10; Lincoln County Sheriff – Professional Services/Fees (Police) \$1,882.78; Malloy Electric – Supplies/Materials (Sewer) \$12.22; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$349.29; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$13.49; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$113.40; Menards – Supplies/Materials (Streets) \$6.99; Menards-East – Supplies/Materials (Parks) \$37.96; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$95.82; MidContinent Communications – Professional Services/Fees (Fin Admin) \$380.00; Morris, Matt & Christensen, Jackie – Customer Deposit Refund (Water) \$106.40; Novak Sanitary Service – Utilities (Govt Bldgs) \$65.94; One Call Systems – Professional Services/Fees (Water, Sewer) \$176.40; O'Reilly Auto Parts – Supplies/Materials (Streets, Water, Sewer, Parks) \$214.41; Payment Service Network – Return of NSF (Water, Sewer) \$125.68; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$992.90; Pfeifer Implement – Supplies/Materials (Parks) \$37.46; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$69.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel/Conference (Water) \$195.96; Renner, Tom & Bonnie – Customer Deposit Refund (Water) \$106.40; Revier Pressure Washers, Inc. – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$9.75; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros. Co. - Supplies/Materials (Streets, Water, Sewer, Parks)

\$619.92; Seiders, Curt – Customer Deposit Refund (Water) \$120.08; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$130.00; Sioux Falls Utilities – Pumping of waste (Sewer) \$55,519.88; Sioux International – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$1,197.52; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$245.73; SD Municipal League – Supplies/Materials (Mayor) \$10.00; SD Retirement (Retirement) \$4,432.26; SD Supplemental Retirement (Retirement) \$700.00; SD Water & Wastewater Assoc – Travel/Conference (Water, Sewer) \$120.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$4,939.77; Stan Houston – Repairs/Maintenance (Streets, Parks) Supplies/Materials (Parks) \$243.95; Staples Advantage – Supplies/Materials (Fin Admin, Planner) \$169.38; Starts with a Shirt – Professional Services/Fees (Streets, Water, Sewer, Parks) \$21.30; Stockwell Engineers, Inc. – Professional Services/Fees (Engineering – General, Water, Sewer, Storm Drainage) \$74,691.12; Sturdevant's Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$6.24; Tank, Daniel C – Supplies/Materials (Parks) \$127.76; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Access Account – Supplies/Materials (Streets, Water, Sewer, Parks) \$741.66; United States Post Office – Supplies/Materials (Water, Sewer) \$491.99; VanDiest Supply Company – Supplies/Materials (Weed Control, West Nile Prevention) \$4,007.55; Vantek Communications, Inc. – Repairs/Maintenance (Water), Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$393.27; WalMart Community – Supplies/Materials (Library) \$17.48; Water Environment Federation – Professional Services/Fees (Water, Sewer) \$143.00; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$7,662.33; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,795.63; Zabel Steel Company – Supplies/Materials (Streets) \$53.87; Zee Medical Service (Govt Bldgs) \$53.35

Jeremy Frislee failed to appear to request the city waive the water reconnect fee he was assessed in July. No action taken.

Motion Olson to approve the escrow and disbursement agreement for the installation of infrastructure to serve Phase 1 of Slack Addition, seconded Wolbrink.

Motion Wolbrink to approve the Stockwell Engineering services agreement to conduct an elevation survey in Legendary Estates at the approximate fee of \$6,300.00, seconded Sanderson.

Three bids were received for the Tiger Street Water Main Crossing project. H & W Contracting, LLC \$31,893.50; Kempf Construction \$44,953.75 and First Rate Excave \$49,878.00, Stockwell Engineers reviewed the bids and recommend that the low bid of \$31,893.50 from H & W Contracting, LLC be awarded. Motion Olson to approve the award of the bid for the Tiger Street Water Main Crossing to H & W Contracting, LLC with the low bid of \$31,893.50 and give notice to proceed, seconded Wolbrink.

Two bids were received for the South Cliff Avenue Drainage Improvements project. Soukup Construction, Inc \$46,846.00 and First Rate Excavate, Inc \$44,445.00. Stockwell Engineers reviewed the bids and recommend that the low bid be awarded to First Rate Excavate, Inc in the amount of \$44,445.00. Motion Olson to approve the award of the bid for the South Cliff Avenue Drainage Improvements to the low bid of \$44,445.00 to First Rate Excavate, Inc and give notice to proceed.

Motion Berg to approve the Stockwell Engineering services agreement for the Devitt Regional Detention Facility in the amount of \$96,000.00, seconded Wolbrink.

Council discussed the lamp post for city hall and requested that staff research the cost of a flag pole with lighting in addition to the lamp pole.

Motion Wolbrink to approve the purchase of 2 radar speed signs with a cost up to \$5,000.00, seconded Berg.

Motion Sanderson to surplus the 1988 Ford L8000 Truck S/N 50767 as it is no longer useful as for what it was acquired for and to take the truck to the Sioux Falls Auction to be held September 24, 2016.

Motion Berg to approve the City entering into and the Mayor executing the Real Estate Purchase Agreement for the purchase of 12.36 acres for storm water detention improvements and 1.83 acres for park expansion in the Devitt Farms Development from Harrisburg Heritage, LLC, for a purchase price of Four Hundred Twenty-Five Thousand Twenty Five and No/100 Dollars (\$425,025.00), contingent on the City Attorney's final review and approval of the agreement, seconded Sanderson.

Motion Berg to approve the City entering into and the Mayor executing the Joint Development Agreement with Harrisburg Heritage, LLC, for the development of certain park and drainage areas along with the joint construction and cost sharing of certain road construction projects in the Devitt Farms Development, contingent on the City Attorney's final review and approval of the agreement, seconded Wolbrink.

Motion Sanderson to approve up to \$550.00 be authorized from the park fund for materials and installation of Luke Morris' project to install a 9' Adirondack chair in Lion's Park as a playground amenity, seconded Wolbrink.

Motion Wolbrink that no additional repair monies be spent on the two buildings (bathroom connected to storage building) in Ellis Larson Park and that the buildings be surplused and removed by December 31, 2016, seconded Berg.

Motion Berg to have the City Engineer prepare a site evaluation and a soil study cost estimate for the skateboard park facility in Heartland Park for the next park board meeting, seconded Wolbrink.

Motion Sanderson to implement a reservation system for the city park facilities, seconded Berg.

Motion Berg to install a "No Overnight Parking" sign at the south parking area at Ellis Larson Park, seconded Sanderson.

Motion Berg to install a "Free Public Parking Area on Walnut Street" sign at the no parking zone on Maple Street adjacent to Ellis Larson Park, seconded Wolbrink.

Ordinance 2016-06 2017 Appropriations Ordinance was presented and reviewed. Motion Berg to set the 2nd reading of Ordinance 2016-06 2017 Appropriations Ordinance for September 6, 2016 City Council Meeting, seconded Wolbrink.

Engineers report is on file at the city office.

McMahon gave an update on the building permits issued to date and the items that the Planning & Zoning Board are currently working on.

McClung presented the July Finance Report and Sales Tax Reports.

Pietrus presented council with the updates in the public works department and items that he has been working on this past month.

The next meeting of the City Council will be held on Tuesday, September 6, 2016 at 6:00 pm at the Liberty School Community Room. The next meeting of the Planning Commission will be held on Tuesday, September 13, 2016, at 6:00 p.m. at the Liberty School Community Room.

With no further business, a motion was made by Sanderson to adjourn the meeting at 7:34 p.m., seconded Olson. Motion carried.

Mary McClung, Finance Officer

Please publish once at the approximate cost of _____.