

**HARRISBURG PLANNING COMMISSION
DRAFT MINUTES OF THE REGULAR MEETING OF JULY 12, 2016
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m. Present were Bicknase, Kindt, Kvasnicka, Schipper, Swenson, and Tank. Also present were Patrick Andrews, Michael McMahon, and Bret Merkel.

APPROVAL OF AGENDA

1. To approve the agenda for the July 12, 2016 regular meeting.

Kvasnicka moved, with Kindt seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the Commission meeting of June 14, 2016.

Kindt moved, with Tank seconding, to approve the minutes of June 14 as presented. The motion was approved by a unanimous vote.

NEW BUSINESS

3. Review of the plat of Tract 8 of Merkle Addition, located in the W $\frac{1}{2}$ NE $\frac{1}{4}$ of Section 8, T99N, R50W, 5th P.M., Lincoln County, SD.

Tank moved, with Swenson seconding, to recommend that the plat of Tract 8 of Merkle Addition be approved. The motion was approved by a unanimous vote.

4. Discussion of amendments to the City's Zoning Regulations.

McMahon distributed copies of the amendments and discussed the amendments with the Commission. There was an extensive discussion of Tiny Homes. The consensus of the Commission was to hold a public hearing on the proposed amendments at the Commission's August meeting.

5. Discussion of policy issues for revisions to the City's Subdivision Regulations.

McMahon discussed with the Commission three policy issues concerning revisions to the City's Subdivision Regulations. The consensus of the Commission was to include a provision requiring pre-annexation agreements to be submitted with extra-territorial plats but to defer inclusion of impact fees and stormwater modeling standards so these issues could be considered during the update of the Comprehensive Plan.

GUEST INPUT

No guest input was offered.

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ADMINISTRATIVE REPORTS AND COMMISSION INPUT

McMahon presented reports on building and development activity for June. Andrews asked the Commission if they would like to have a presentation that he has prepared about Planning Commission duties and requirements. The consensus of the Commission was to have the presentation at the August Commission meeting.

ADJOURNMENT

Kvasnicka moved, with Tank seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 8:00 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator