

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 6th, 2016, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Allison Sanderson, and Ryan Wolbrink. Absent was Ryan Berg. Also present from the city were Mary McClung, Andrew Pietrus, and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) June 6, 2016 agenda; 2) May 16 City Council Meeting Minutes; 3) June 6, 2016 claims, seconded Olson. Motion carried.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Albers Electric LLC – Improvements other than bldgs (Govt Bldgs) \$176.65; Albers, Megan & Michael – Customer Deposit Refund (Water) \$38.00; Battery Systems – Supplies/Materials (Streets) \$254.24; Begeman, Lavonne – Mileage Reimbursement (Planner) \$317.52; Berg, Pamela K – Mileage Reimbursement (Planner) \$18.90; Berg, Robert K. – Mileage Reimbursement (Planner) \$43.74; Bishman, Rex M – Supplies, Mileage Reimbursement (Planner) \$27.74; Blackburn Mfg. Co – Supplies/Materials (Water, Sewer) \$231.52; Blumer, Donald J – Mileage Reimbursement (Planner) \$204.66; Business Archives – Professional Services/Fees (Govt Bldgs) \$40.00; Buskohl, Robb D – Mileage Reimbursement (Planner) \$23.76; Cardmember Services – Supplies/Materials (Parks, City Admin, Streets, Water, Sewer, Library), Books (Planners, Library) Community Education (Library) \$2,470.78; Christiansen, Amanda – Customer Deposit Refund (Water) \$21.76; Code Works Inc. – Professional Services/Fees (Planner) \$175.00; Coleman, Sheila – Mileage Reimbursement (Planner) \$92.34; Conner, Jennifer & Chad – Customer Deposit Refund (Water) \$72.36; Cornell, Eric – Customer Deposit Refund (Water) \$120.08; Cramton, Donna C – Mileage Reimbursement (Planner) \$29.70; Cutler Law Firm LL – Professional Services/Fee (Attorney) \$2,237.50; Dakota Fluid Power, Inc. – Repairs/Maintenance (Street Cleaning) \$22.58; Dakota Supply Group – Supplies/Materials (Sewer) \$587.73; Dataware Services – Professional Services (Fin Admin) \$380.00; Dennis, James & Michelle – Customer Deposit Refund (Water) \$38.00; Department of Revenue – Professional Services/Fee (Water, Sewer) \$350.00; Department of Treasury – Federal/FICA Withholdings \$5,471.63; Department of Treasury – Federal/FICA Withholdings \$5,744.27; Display Sales – Supplies/Materials (Streets) \$1,100.00; Eide, Mary E – Mileage Reimbursement (Planner) \$71.82; Faber, Matt – Customer Deposit Refund (Water) \$92.72; Fastenal Company – Supplies/Materials (Sewer) \$32.98; Fickbohm, Sharon S – Mileage Reimbursement (Planner) \$72.36; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Water, Sewer) \$43.60; First National Bank – NSF Check (Water, Sewer) \$29.92; First National Bank – NSF Check (Water, Sewer) \$43.60; First National Bank – May 2016 Payroll \$63,758.83; Flachman, Dana & Tammy – Customer Deposit Refund (Water) \$51.68; Furgeson, Kena – Customer Deposit Refund (Water) \$51.68; Grainger – Supplies/Materials (Govt Bldgs) \$196.48; Griese, Josh & Ashley – Customer Deposit Refund (Water) \$8.08; Hadrick, Emily – Customer Deposit Refund (Water) \$79.04; Hammerstrom, Gene – Utility (Govt Bldgs) \$35.00; Harrisburg Fire Dept – Professional Services/Fee (Fire) \$1,600.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$354.19; HD Supply Waterworks – Repairs/Maintenance (Water) \$213.57; Hehn Repair – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$994.40; Helland, Joann – Supplies/Materials (Library) \$3.00; Hessaa, Linda S – Mileage Reimbursement (Planner) \$183.06; Home Definition Inc. – Professional Services/Fee (Govt Bldgs) \$25.00; Hubner Appraisals Inc. – Professional Services/Fee (Parks) \$450.00; Huizenga, Toby – Utilities (Govt Bldgs) Conference/Travel (Sewer) \$326.80; International Industries Inc. – Repairs/Maintenance (Sewer) \$ 1,776.90; Janssen, Leah N – Mileage Reimbursement (Planner) \$111.24; Jensen, Mary J – Mileage Reimbursement (Planner) \$11.34; Johnson, Sophie M – Mileage Reimbursement (Planner) \$135.00; Jones, Kristi – Supplies/Materials, Conference/Travel (Library) \$116.94; Klundt, Austin – Customer Deposit (Water) \$106.40; Larson, Isabell – Customer Deposit (Water) \$120.08; Lehman, Gwendolyn R – Mileage Reimbursement (Planner) \$173.88; Lems, Sandra J – Mileage Reimbursement (Planner) \$117.18; Lewis & Clark Regional Water – Water for Resale (Water) \$12,152.88; LG Everist – TIF District #1 (Principal/Interest) \$98,211.79; Mac's – Supplies/Materials (Streets) \$68.90; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$361.32; Massa, Jim – Customer Deposit (Water) \$33.40; Matheson Trigas – Supplies/Materials (Streets, Water, Sewer, Parks) \$25.69; McClung, Mark – Utility (Govt Bldgs) \$35.00; McClung, Mary – Conference/Travel (Fin Admin) \$244.00; McMahan, Michael – Conference/Travel (Planner) \$620.46; Menards – Repairs/Maintenance (Govt Bldgs, Streets) \$341.76; Menards-East – Repairs/Maintenance (Govt Bldgs) \$24.99; Michaels Fence & Supply – Improvements other than bldgs (Govt Bldgs) \$4,245.00; Mitchell, Joshua & Faith – Customer Deposit Refund (Water) \$51.68; Morgan, Debra J – Mileage Reimbursement (Planner) \$48.60; Munce,

Matt – Customer Deposit Refund (Water) \$79.04; Novak Sanitary – Utility (Govt Bldg) Professional Service/Fee (Solid Waste Disposal) \$1,880.04; Olawsky, Katherine N – Mileage Reimbursement (Planner) \$56.70; Optilegra Inc – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$98.30; Patterson, Timothy K – Mileage Reimbursement (Planner) \$45.90; Payment Service Network – Professional Service/Fee (Water, Sewer) \$219.00; Payment Service Network – Professional Service/Fee (Water, Sewer, Planner) \$962.00; Pederson, Krystal & Craig – Customer Deposit Refund (Water) \$51.68; Pfeifer Implement – Supplies/Materials (Parks, Streets) \$247.53; Pietrus, Andrew – Utility (Govt Bldg) \$35.00; Pockets Full of Fun – Professional Services/Fee (Library) \$250.00; Prairie Wind Trailers LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$87.00; Preheim, Dustin – Utility (Govt Bldgs) \$35.00; Roe, Sarah – Customer Deposit Refund (Water) \$65.36; Rural Route 1 Services – Utility (Govt Bldgs) \$85.85; Saunders, James & Karina – Customer Deposit Refund (Water) \$65.36; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Weed Control) Repairs/Maintenance (Govt Bldgs) \$816.80; Schroder, Maryann M – Mileage Reimbursement (Planner) \$155.52; Schwasinger, Kristen F. – Mileage Reimbursement (Planner) \$106.92; Shetler, Gordy – Customer Deposit Refund (Water) \$38.00; International – Supplies/Materials (Streets, Water, Sewer, Parks) \$14.25; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$309.13; Siteone Landscape Supply LLC – Repairs/Maintenance (Parks) \$2,673.54; Smith, Annette Y – Mileage Reimbursement (Planner) \$84.24; South Dakota One Call – Professional Services/Fee (Water, Sewer) \$284.55; South Dakota Retirement System – Retirement Withholdings \$6,682.32; South Dakota Supplemental Retirement Plan – Retirement Withholdings \$700.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$4,459.68; Sturdevant's Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$202.16; Stinger, Darrell W – Mileage Reimbursement (Planner) \$30.78; Tinklenberg, Kelsey – Customer Deposit Refund (Water) \$120.08; Tessman Seed Company – Supplies/Materials (Weed Control) \$700.02; Thurston, Jason – Utility (Govt Bldgs) \$35.00; United States Post Office – Supplies/Materials (Water, Sewer) \$491.70; United States Post Office – Professional Service/Fee (Fin Admin) \$52.00; Vanderbrink, Brett – Customer Deposit (Water) \$65.36; Vast Broadband – Utility (Library, Govt Bldgs) \$407.21; Walmart Community – Books (Library) \$165.64; Warzecha, Greg & Tonia – Customer Deposit Refund (Water) \$92.72; Wassink, Kyle – Water Deposit Refund (Water) \$92.72; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$6,950.56; Wittrock, Chris L – Mileage Reimbursement (Planner) \$69.66; Wittrock, Sarah B – Mileage Reimbursement (Planner) \$41.58; Xcel Energy – Utility (Park Lighting, Govt Bldg, Public Safety, Water, Sewer, Street Lighting) \$9,640.89; Zakrzewski, Arnold – Land (Parks) \$1,500.00; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$151.40

Motion Wolbrink to deny request to waive \$50.00 reconnect fee for resident, seconded Sanderson.

McClung provided information for the Utility Services Agreement for water towers to be discussed at the next meeting.

Motion Olson to approve Ordinance 2016-04 Amending Title 9.04 Residential Building Code Amendment, seconded Wolbrink.

Motion Wolbrink to approve Ordinance 2016-05 Rezone of 3.03 acres of the SW ¼ of Section 35, T100N, R50W, 5th PM, City of Harrisburg, South Dakota, from Agricultural Zoning District to R-2 Multi Family Residential District, seconded Sanderson.

The Public Hearing at 6:05pm was cancelled as the applicant withdrew the petition.

Motion Wolbrink to approve the quote for the installation of the video surveillance system for the inside of the Harrisburg City Hall in the amount of \$2,186.68, and to look into signs for signage for the compost site, seconded Sanderson.

A Public Hearing was held at 6:10pm for the transfer of the current active license for the Harrisburg Event Center. Motion Olson to approve the transfer of the retail On Sale Liquor License from Steven Nelson dba Harrisburg Event Center to Blake Quien dba Harrisburg Event Center, seconded Sanderson.

Motion Sanderson to approve the extension of the street closure on Columbia Street to include Wednesday, June 8th, for the setup of the carnival rides, seconded Wolbrink.

Motion Sanderson to purchase gift cards to cover Costco memberships for full time employees, seconded Wolbrink.

Motion Wolbrink to approve the agreement for professional services with Stockwell to expand the WWTF site evaluation contract in the amount of \$89,500.00, seconded Sanderson.

Motion Wolbrink to approve the agreement for professional services with Stockwell to assist with the street construction and drainage concerns in Legendary Estates at an hourly rate plus materials, seconded Sanderson.

Motion Wolbrink to approve the agreement for professional services with Stockwell for the Muth land concept plan in the amount of \$4,300.00, seconded Sanderson.

Jon Brown with Stockwell provided the city engineer report, on file at city hall.

Pietrus provided the city administrator report.

McClung provided the May building permit report and also the finance report.

The next meeting of the Planning Commission will be held on Tuesday, June 14, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, June 20, 2016 at 6:00 pm at the Liberty School Board Room.

With no further business, a motion was made by Sanderson to adjourn the meeting at 6:31 p.m., seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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