

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on July 6th, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, and Marcus Mahlen. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Mayor welcomed and recommended Lois McMahon and Daniel Kvasnicka, be appointed to the Harrisburg Park Board.

Consent Agenda: Motion Berg, to approve the consent agenda as presented consisting of the following: 1) July 6<sup>th</sup>, 2015 Meeting Agenda; 2) June 15<sup>th</sup>, 2015, City Council Meeting Minutes with the following amendment "Motion Wolbrink to purchase from the 2015 park fund expending up to \$32,000.00 for the property located at 300 E Elm Street (Lot 13 & W ½ Lot 14 Block 2); 3) July 6, 2015, claims; 4) Park Board Appointment of Daniel Kvasnicka (2016 term), Lois McMahon (2018 term); 5) Approval to allow Lincoln County Rural Water to serve the property at 474119 Cardinal Place for Adam Nelson until such time as City Service is available; 6) Approval of garbage hauler license renewal for Affordable Sanitary Inc. seconded Olson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Insurance Withholdings \$192.46; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$1,670.54; Albers Electric LLC – Professional Services & Fees – (Govt Bldgs, Parks) \$729.23; All City Heating & Cooling- Repairs & Maintenance (Govt Bldgs) \$103.00; All Seasons Property Maintenance – Professional Services (Weed Control) \$4,070.00; Anderson, Todd M – Customer deposit Refund (Water) \$109.80; Best Western Ramkota Inn – Travel & Conference (Fin Admin) \$287.97; Brown & Saenger – Supplies & Materials (Planning) \$104.99; Campbell Supply – Repairs & Maintenance (Public Safety) \$19.00; Cardmember Services – Computer Software, Books, Professional Services, Repairs & Maintenance, Travel & Conference, Supplies & Materials (City Admin, Library, Parks, Fin Admin, Parks, Streets, Water, Sewer) \$2,160.55; Carolan Rental – Rentals (Econ Dev) \$30.00; Carpenter, Andrew & Tonia – Customer Deposit Refund (Water) \$105.60; Code Works Inc. – Professional Services & Fees (Planning & Zoning) \$143.00; Concrete Materials – Supplies & Materials (Streets, Parks) \$101.60; Cowman, Jeremi & Lynn – Customer Deposit Refund (Water) \$15.20; Customeyez Designs – Supplies & Materials (Streets) \$75.00; Cutler & Donahoe, LLP – Professional Services & Fees (Attorney) \$2,495.50; Dakota Pump – Improvements other than Bldgs (Sewer) \$775.51; Department of Treasury – Federal Withholdings \$5,530.37; Department of Treasury – Federal Withholdings \$2,389.92; Eastern Farmers – Supplies & Materials (Streets, Water, Sewer, Parks) \$53.28; Edwards, Gen & Kerri – Customer Deposit Refund (Water) \$109.80; Erickson, Jonathan & Sara – Customer Deposit Refund (Water) \$59.20; Ewing, Brian – Customer Deposit Refund (Water) \$15.67; Fink, Dan – Utility (Govt Bldgs) \$35.00; First American Title – Land (Parks) \$2,500.00; First American Title – Land (Parks) \$23,222.10; First National Bank – Supplies & Materials (City Adm) \$20.00; First National Bank – June 2015 Payroll \$52,402.71; First National Bank – Principal & Interest (Sewer) \$33,268.42; First National Bank – Principal & Interest (Water) \$29,926.63; First National Bank – Principal & Interest (Water) \$10,409.21; First National Bank – Principal & Interest (Water) \$22,053.69; First National Bank – Principal & Interest (Sewer) \$11,373.07; First National Bank – Principal & Interest (Storm Drainage) \$24,342.43; Franken, Randy – Customer Deposit Refund (Water) \$150.00; Grove, Molly – Customer Deposit Refund (Water) \$97.15; Halberg, Mary & John – Customer Deposit Refund (Water) \$44.30; Hammerstrom – Utility (Govt Bldgs) \$35.00; Hanson, Matthew & Megan – Customer Deposit Refund (Water) \$46.55; Harrisburg Fire Dept. – Professional Services & Fees (Fire) \$1,600.00; Harrisburg Water – Utilities (Govt bldgs., Parks) \$455.28; HD Supply Waterworks – Supplies & Materials (Water) \$7,752.77; Hermansen, Chris & Angela – Customer Deposit Refund (Water) \$46.55; Home Definition, Inc. – Professional Services & Fees (Govt Bldgs) \$26.50; Howe, Mike & Patricia – Customer Deposit Refund (Water) \$97.15; Huizenga, Toby – Utility (Govt bldgs.) \$35.00; Johns, Travis – Rentals (Parks) \$169.59; Lewis & Clark Regional Water – Resale of Water (Water) \$11,325.13; LG Everist – Principal (TIF District #1) \$28,088.21; Lincoln Co Auditor – Professional Services & Fees (Police) \$60,383.84; Linc. Co Register of Deeds – Supplies & Materials, Professional Services & Fees (Planner) \$72.00; Lindner, Rick & Traci – Customer Deposit Refund (Water) \$97.15; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$343.54; McClung, Mark – Utility (Govt Bldgs) \$35.00; Meland, Mike – Customer Deposit Refund (Water) \$19.00; Menards – Supplies & Materials (Streets, Parks) \$27.33; Merrill, Charles – Customer Deposit Refund (Water) \$97.15; Miller, David & Jamie – Customer Deposit Refund (Water) \$71.85; Myers, Derek – Community Garden Plot Refund (Parks) \$35.00; Myrl & Roys Paving, Inc. – Improvements other than Bldgs (Sewer) \$452.63; Nepp, Justin & Nikki – Customer Deposit Refund (Water) \$97.15; Norberg Paints – Supplies & Materials (Streets) \$87.47; Novak Sanitary

– Utilities (Govt Bldgs) \$97.50; Office of Child Support – Other Withholdings \$277.05; One Call Systems Inc.. – Professional Services & Fees (Water, Sewer) \$205.80; Optilegra, Inc. – Group Insurance (Fin Adm, City Adm, Planner, Streets, Water, Sewer, Parks) \$98.30; Payment Service Network – Professional Services & Fees (Water, Sewer, Planner) \$765.56; Peterson, Jacob – Customer Deposit Refund (Water) \$59.20; Pietrus, Andrew – Utility (Gov Bldgs) \$35.00; Preheim, Dustin – Utility (Gov Bldgs) \$35.00; Preheim, Dustin – Travel & Conference (Water, Sewer) \$100.27; Provost, Lonnie – Customer Deposit Refund (Water) \$56.95; Reeser, Dylan – Customer Deposit Refund (Water) \$97.15; Roto Rooter – Repairs & Maintenance (Sewer) \$5,633.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club – Supplies & Materials, Books (Govt Bldgs, Library, Board, Parks) \$487.08; Schoeneman Bros. Co. – Supplies & Materials (Govt Bldgs, Streets, Water, Sewer, Parks) \$403.67; Sioux International – Supplies & Materials (Streets, Water, Sewer, Parks) \$134.88; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$113.28; South Dakota Municipal league – Travel & Conference (Board) \$50.00; SD Parks & Recreation – Travel & Conference (Parks) \$120.00; SD Retirement System – Retirement Withholdings June \$6,238.62; SD Supplemental Retirement Plan – Retirement Withholdings \$368.00; SD Supplemental Retirement Plan – Retirement Withholdings \$368.00; SD Unemployment Insurance Division – Unemployment Insurance \$327.97; Southeastern Electric Cooperative – Utilities (Sewer, Water, Street Lighting) \$2,972.45; Spoo, Joseph – Customer Deposit Refund (Water) \$150.00; Stan Houston – Supplies & Materials (Parks) \$85.62; Sturdevant's Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$31.16; Sutter, Scarlet & Michael – Customer Deposit Refund (Water) \$84.50; Tapco Traffic & Parking Control – Repairs & Maintenance (Streets) \$39.16; Thurston, Jason – Utility (Govt Bldgs) \$35.00; Thurston, Jason – Supplies & Materials (Streets, Water, Sewer, Parks) \$75.05; United States Post Office – Supplies & Materials (Water, Sewer) \$225.00; United States Post Office – Supplies & Materials (Water, Sewer) \$490.06; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Walmart - Supplies & Materials (Parks, Police, Govt Bldgs) \$84.60; Xcel Energy – Utilities (Govt Bldgs, Public Safety, Water, Park Lighting, Sewer, Street Lighting) \$10,863.54

Dan Habeck, 610 S Columbia Street requests a temporary street closure for a block party on August 1, 2015. Sanderson moves to approve the street closure of Columbia Street on August 1, 2015 from 3:00 p.m. to 2:00 am for the block party, with proper notification of emergency services (Fire, police and proper barricading at each end of the street), seconded Wolbrink.

Andrew Hansen was present to discuss a Modular Gun Range and the process of opening his business within the city limits on the east side of the new Showplace Plaza Addition. McMahon explained that currently the discharge of fire arms is not allowed within the city limits. Ordinance would need to be amended and a Conditional Use Permit with stipulations would need to be approved. Consensus of the board was to proceed with the process of amending the ordinance and allowing an exception of the General Business Zoning to allow a firing range and require approval of a Conditional Use Permit.

Olson moves to approve the 2<sup>nd</sup> Reading of Ordinance 2015-04 Supplement to the Budget, seconded Berg.

Wolbrink moves to approve and have the Mayor sign the Memorandum of Understanding between the Harrisburg School District and the City of Harrisburg for the construction of Tiger Way, seconded Berg.

Brad Meyer, Eric Willadsen and Brad Gullickson were present for the approval of the revised Greyhawk Estates Planned Unit Development General Plan and Preliminary Plan. They have met with residents of the development, city staff and engineers and have implemented the conditions set forth by the Planning & Zoning Board at their June 30<sup>th</sup> Special Meeting. Olson moves to approve the Greyhawk Estates Planned Unit Development General Plan as presented subject to the conditions set forth by the Planning Commission as referred to within the June 30<sup>th</sup>, 2015 Planning Commission minutes, seconded Sanderson.

Olson moves to approve the Greyhawk Estates Preliminary Plan as presented subject to the conditions set forth by the Planning Commission as referred to within the June 30<sup>th</sup>, 2015 Planning Commission minutes, seconded Sanderson.

Brown, Stockwell Engineers recommends approval of Kempf Construction's quote to repair the sanitary sewer line in the Harvest Acres Addition. Work would begin within two weeks of award and be completed within 30 days. Olson moves to approve Kempf Construction's quote of a not to exceed amount of \$10,000.00 for the sewer repair in Harvest Acres, seconded Berg.

Brown requested council approval to advertise for bid the Harvest Acres street reconstruction to include a portion of street in the Greyhawk Addition with an estimate of \$315,000.00. Sanderson moves to approve the advertisement for bid for the Harvest Acres street reconstruction which also includes a small portion of street in the Greyhawk Addition, seconded Berg.

Josh Sisson, Angie Kuiper, Jessica Potter, and Tami Harms were present from the Harrisburg Days Foundation to request a 2015 Subsidy. HDF current financials were distributed to the council. Council deferred further discussion to the Park Board. The Mayor requested that members of Harrisburg Days Foundation and Park Board meet prior to the July 8<sup>th</sup>, 2015 Park Board Meeting.

Discussion was held on a letter dated June 25<sup>th</sup>, 2015 from H & W Contracting regarding the intersection of Willow St. and Columbia St. Council had understood that their request in November of 2014 that the intersection would be re-done and that a retainer had been kept from the project for the completion of the repair. This project is also subject to a warranty. Consensus of the council was that the intersection be completed to specifications and to meet with the contractor and HR Green to get completed.

Olson moves to approve the quote from The Road Guy for the 2015 Chip Seal with fog seal at a rate of \$1.58 per yard not to exceed \$45,000.00, seconded Sanderson.

The City of Harrisburg's offer of \$25,000.00 for the property located at 300 E Elm Street was accepted and closing was held on June 30<sup>th</sup>, 2015. Final cost was \$25,000 plus closing costs of \$722.10, the city is also responsible for the county taxes owed 01/01/15 – 06/30/15 in the amount of \$630.90. The city will proceed with the surplus of the house, deck and sheds, the garage will remain as storage.

Jon Brown, Stockwell Engineers provided the city engineer report, on file at city hall.

McMahon provided the Planning and Zoning Department report including the June Building Permit Report.

McClung provided the June 2015 Finance report and sales tax report.

Pietrus provided his report including contacts and meetings held the past few weeks. On Tuesday, July 8, 2015 at 3:00 pm the SD DOT staff will present the transportation improvements projects included in the draft 2015-2018 STIP for the SECOG region. Mahlen informed council that pictures will be taken at the July 20, 2015 meeting.

Mayor Burke Bowen met with the area Mayor's last week. Mayor Burke Bowen received comments regarding Harrisburg's current Fireworks Ordinance and will compile them for council to review and to also review the current ordinance.

The next meeting of the Planning Commission will be held on Tuesday, July 14<sup>th</sup>, 2015, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next regular meeting of the City Council will be held on Monday, July 20<sup>th</sup>, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Sanderson to adjourn the meeting at 7:36 pm, seconded Olson.

Mary McClung, Finance Officer

Please publish once at the approximate cost of \_\_\_\_\_.

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Mayor

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Finance Officer