

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on April 4<sup>th</sup>, 2016, at 6:00 p.m., with Mayor Julie Burke-VanLuvanee presiding. Council members present were Allison Sanderson, Ryan Olson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Dan Fink, and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Consent Agenda: Motion Olson to approve the consent agenda consisting of the following items: 1) April 4, 2016 agenda; 2) Minutes: a) March 21<sup>st</sup>, 2016 Local Board of Review Minutes; b) March 21<sup>st</sup>, 2016 City Council Meeting Minutes; 3) April 4, 2016 claims; 4) Approval to allow Lincoln County Rural Water to serve the property at 27214 Huck Finn Circle For Mike Hoffman until such time as City service is available 5) Approval of temporary street closure for a neighborhood block party – Saturday, June 4<sup>th</sup>, 2016 @ 12pm (Brannon Avenue between Macey and N Perry Ln) for Kaylee VanMiddendorp, seconded Sanderson. Motion carried.

Agora-X Inc. – Supplies/Materials (Streets, Sewer, Water, Parks, Snow Removal) \$900.62; Banner Associates Inc. – Engineering Professional Services and Fees (Sewer) \$2,658.25; Banyon Data Systems – Professional Services/Fees (Planner, Fin Admin) \$1,024.00; Blakney, Wendy & Kelly – Customer Deposit Refund (Water) \$26.92; Broesder, Eric – Customer Deposit Refund (Water) \$90.14; Campbell Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$224.30; Cardmember Services – Repairs/Maintenance, Supplies/Materials, Computer Software, Books (Govt Bldgs, Streets, Parks, Fin Admin, Planner, Library, Mayor, Board) \$1,575.52; Code Works Inc. – Professional Services/Fees (Planner) \$168.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$3,126.95; Dakota Fluid Power – Repairs /Maintenance (Streets, Water, Sewer, Parks) \$59.62; Department of Treasury – Federal Withholdings \$3,681.72; Department of Treasury – Federal Withholdings \$5,481.92; Design Solutions & Integrational – Repairs/Maintenance (Water) \$378.50; Fink, Dan – Utilities (Govt Bldgs) \$35.00; Fink, Dan - Supplies/Materials (Streets, Water, Sewer, Parks) \$59.50; First National Bank – Payroll March 2016 \$36,284.74; First National Bank – Supplies/Materials (Fin Admin) \$56.04; First National Bank – Principal/Interest (Water) \$10,409.21; First National Bank – Principal/Interest (Sewer) \$33,268.42; First National Bank – Principal/Interest (Water) \$22,053.69; First National Bank – Principal/Interest (Water) \$29,926.63; First National Bank – Principal/Interest (Sewer) \$11,373.07; First National Bank – Principal/Interest (Storm Drainage) \$24,342.43; Forward Sioux Falls – Professional Services/Fees (Economic Dev) \$500.00; Frisbee Plbg. & Htging – Supplies/Materials (Water) \$1.85; Hadrick – Customer Deposit Refund (Water) \$120.08; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs) \$221.19; HD Supply Waterworks – Supplies/Materials (Water, Sewer) \$140.28; Helland, Joann – Travel/Conference (Library) \$91.80; Hillyard – Supplies/Materials (Parks) \$308.13; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Kolar, Tiffany – Customer Deposit Refund (Water) \$10.64; Kunkle, Reahl – Customer Deposit Refund (Water) \$92.72; Lewis & Clark Regional Water – Water for Resale (Water) \$11,465.17; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$62.00; Lloyd Properties – Principal (TIF #2) \$8,548.02; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McKenney, Troy – Customer Deposit Refund (Water) \$120.08; Menards-East – Supplies/Materials (Parks) \$59.88; Myers, Bob & Kari – Customer Deposit Refund (Water) \$13.54; Novak Sanitary Service – Utilities (Govt Bldgs) \$86.75; Nunn, Josh – Customer Deposit Refund (Water) \$53.68; Pedersen, Lisa & Kevin – Customer Deposit Refund (Water) \$79.88; Pfeifer Implement – Supplies/Materials (Streets, Water, Sewer, Parks) \$29.18; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$24.99; Rural Route 1 Services – Utilities (Govt Bldgs) \$75.85; Sams Club – Supplies/Materials (Sewer, Water, Govt Bldgs, Planner) \$1,440.44; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$716.49; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Streets, Water,) \$4,827.04; Seney, Amy – Customer Deposit Refund (Water) \$54.58; Sioux Falls Utilities – Pump to Sioux Falls (Sewer) \$54,995.70; Sioux Valley News – Publishing (Streets, Water, Sewer, Parks, Ord, Res and Proceedings) \$337.52; Soleta, Matthew & Melissa – Customer Deposit Refund (Water) \$65.36; SD City Management Association – Travel/Conference (City Admin) \$50.00; SD Department of Labor – Unemployment Insurance (Fin Admin) \$654.18; SD Supplemental Retirement – SDRS Withholdings \$312.00; Stevenson, Rich & Anita – Customer Deposit Refund (Water) \$120.08; Sutter, Scott – Customer Deposit Refund (Water) \$20.08; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Machinery – Supplies/Materials (Streets, Water, Sewer, Parks) \$123.72; United States Post Office – Supplies/Materials (Water, Sewer) \$506.14; Utility Service Company, Inc. – Repairs and Maintenance (Water) \$5,600.00; VanOrmer, Justin – Customer Deposit Refund (Water) \$92.72; Vast Broadband – Utilities (Planner) \$268.26; Web Concentrate –

Professional Services/Fees (Fin Admin) \$99.06; Weigel, Amber & Brad – Customer Deposit Refund (Water) \$106.40; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,740.88; Zabel Steel Company – Repairs/Maintenance (Streets) \$22.54; Zens, Megan – Customer Deposit Refund (Water) \$90.20.

Members of the community were present to speak on behalf of TSC awareness. Mayor Burke-VanLuvanee proclaims May 15, 2016, as TSC Global Awareness Day throughout Harrisburg.

Joe Munson and Tanya Miller from Banner Associates Inc., conducted the Regional Wastewater Presentation to the council. They will also be presenting it to Worthing and Tea in the next couple of weeks.

Motion Wolbrink to approve Ordinance 2016-02 Residential Building Code Amendments, seconded Olson.

Bids were open at 11:00 a.m. on March 24<sup>th</sup>, 2016 for a used asphalt reclaimer. Only one bid was received from Pavement Technologies International Corp. in the amount of \$34,400.00. Motion Berg to accept the low bid of \$34,400.00 from Pavement Technologies International Corp., for the Asphalt Reclaimer, seconded Sanderson.

Motion Olson to waive the \$100.00 fee for Mike Franken benefit to be held on May 7, 2016, at the American Legion, seconded Wolbrink.

Motion Olson to approve the alcohol consumption request for Mike Franken benefit to be held on May 7, 2106, at the American Legion, seconded Wolbrink.

Motion Wolbrink to approve the purchase of the 2016 Big Tex model 14-OA Trailer from Prairie Wind Trailers in the amount of \$4,800.00, seconded Sanderson.

No action will be taken on the security camera expenditure at this time. Staff will gather prices of a full security camera system and represent to council.

Jon Brown with Stockwell Engineers presented the city engineer report, a copy of the report in on file at city hall.

Dan Fink provided the public utilities report.

McMahon provided the planning & zoning report including the March 2016 building permit report.

McClung provided the March 2016 finance report and sales tax reports.

Simunek provided the updated March 2016 water disconnects and the Special Census update.

Pietrus provided the city administrator report.

Motion Sanderson to enter into Executive Session pursuant to SDCL 1-25-2(1), seconded Wolbrink.

Mayor Burke-VanLuvanee declared Executive Session over at 7:17 p.m.

Motion Olson to set Toby Huizenga's wage at \$21.40 for receiving his Wastewater Treatment Class I Certification effective with the next payroll cycle beginning April 11, 2016, seconded Berg.

The next meeting of the Planning Commission will be held on Monday, April 11, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next meeting of the City Council will be held on Monday, April 18, 2016 at 6:00 pm at the Liberty School Board Room.

With no further business, a motion was made by Berg to adjourn the meeting at 7:18 p.m., seconded Sanderson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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