

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on March 5, 2018, at 6:00 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink and Ryan Berg. Absent Ryan Olson. Also present from the city were Mary McClung, Michael McMahan, Andrew Pietrus, Toby Huizenga, Dan Fink, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Wolbrink, to approve the consent agenda consisting of the following items:

1. Approval of March 5, 2018 Agenda.
2. Approval of February 20, 2018 City Council Meeting Minutes
3. Approval of March 5, 2018 Claims(Bills)
4. Mayoral Appointment of Lucas Lorenzen to Harrisburg Vision Committee
5. Surplus of library books no longer of use or value to what they were acquired for
6. Set 2018 City Wide Clean Up Day for May 5, 2018

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholdings \$468.70; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Snow Removal) \$2,732.81; Arrowhead Resort & Conference – Travel & Conference (Water, Sewer) \$111.95; Automatic Security Company Inc. – Repairs/Maintenance (Govt Bldgs) \$125.00; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$795.00; Barnes & Noble Booksellers – Supplies/Materials (Library) \$50.29; Battery Systems – Supplies/Materials (Sewer) \$25.98; Border States Electric – Supplies/Materials (Water) \$58.10; Campbell Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$107.95; Cardmember Services – Travel/Conference, Supplies/Materials, Computer Software, Books, Community Educations, Professional Services/Fees (Planner, Water, Sewer, City Admin, Library) \$3,199.94; Core & Main – Supplies/Materials (Water) \$181.70; Curry, William – Customer Deposit Refund, Credit on account refund (Water) \$166.72; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$2,875.00; Dakota Pump Inc. – Repairs/Maintenance (Sewer) \$1,245.00; Department of Treasury – Federal Tax Withholdings \$6,038.25; Fareway Stores Inc #178 – Supplies/Materials (City Admin) \$23.86; Fastenal Company – Supplies/Materials (Sewer) \$42.78; First National Bank – NSF return check (Water, Sewer) \$77.12; First National Bank – NSF return check (Water, Sewer) \$139.40; Harrisburg Water – Utilities (Govt Bldgs) \$210.71; Heerde, Jeremy – Customer Deposit Refund (Water) \$102.56; Helland, JoAnn – Travel/Conference (Library) \$85.89; Jackson, Joshua – Customer Deposit Refund (Water) \$117.40; Jensen, Derek – Customer Deposit Refund (Water) \$117.40; Lewis & Clark Regional Water – Resale of Water (Water) \$9,760.92; Lincoln Co. Register of Deeds – Supplies/Materials (Planner) \$154.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$15.68; Meyer, Karissa – Customer Deposit Refund (Water) \$102.56; Myrl & Roys Paving Inc. – Supplies/Materials (Snow Removal) \$1,377.45; Novak Sanitary Services – Utilities (Govt Bldgs) \$68.06; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,207.33; Reed, Denise – Customer Deposit Refund (Water) \$25.00; Reisdorfer, Kristen – Customer Deposit Refund (Water) \$117.40; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$294.49; Sioux Falls Utilities – Pumping Charges (Sewer) \$96,339.81; Sioux Valley News – Publishing (Streets, Sewer, Water, Parks, Ord, Res, Proceedings) \$240.49; SD Building Officials Association – Travel/Conference (Planner) \$75.00; SD Dept of Transportation – Supplies/Materials (Snow Removal) \$587.95; South Dak Municipal League – Travel/Conference (Mayor, Board, Fin Admin, City Admin, Economic Dev Promo) \$120.00; SD Supplemental Retirement Plan – SDRS Withholdings \$475.00; SE Electric Cooperative, Inc. – Utilities (Street Lighting, Sewer, Water) \$1,962.20; Stockwell Engineers Inc. – Professional Services/Fees (General, Sewer) \$16,495.30; Sturdevant's Auto Supply – Repairs/Maintenance (Snow Removal) \$123.60; Titan Access Productivity Plus Acct – Supplies/Materials (Streets) \$75.08; Titan Rentals – Rentals (Snow Removal) \$2,010.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Walmart Community – Supplies/Materials (Govt Bldgs, Planner, Fin Admin, Economic Dev Promo) \$60.64; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,762.74; Zabel Steel Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$22.44; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$114.60

Business Item 2. Lincoln County Sheriff's Agreement to Provide Police Services. Motion Wolbrink, seconded Berg to approve the 3 year agreement with the Lincoln County Sheriff's Department to provide Police Services to the City of Harrisburg.

Business Item 3. Award Bid for 2007 Case 621D Payloader. A total of two bids were received; Steve Mohnen \$52,300.00 and Titan Machinery \$43,500.00. Motion Berg, seconded Wolbrink to accept the high bid from Steve Mohnen in the amount of \$52,300.00 for the surplus 2007 Case 621D Payloader.

Business Item 4. Temperature Sensor Proposal from Dakota Pump Inc. Motion Wolbrink, seconded Berg to approve the proposal from Dakota Pump Inc. for the temperature sensors for the 6 lift stations in the amount of \$2370.00.

Business Item 5. First Reading of Ordinance 2018-02, Amending Title 7, Traffic Code. Motion Wolbrink, seconded Berg to set the 2nd reading of Ordinance 2018-02 Amending Title 7, Traffic Code for Monday, March 19, 2018.

Business Item 6. First Reading of Ordinance 2018-03, Amending Title 11, Urban and Rural Service Districts. Motion Wolbrink, seconded Berg to set the 2nd reading of Ordinance 2018-03 Amending Title 11, Urban and Rural Service Districts for Monday, March 19, 2018.

Business Item 7. Election.

a) Site - Motion Berg, seconded Wolbrink to set the Harrisburg Liberty School Community Conference Room as the site of the April 10, 2018 municipal election

b) Appoint Election Workers and Pay - Motion Berg, seconded Wolbrink to appoint Arlen Thomsen, Bertha Hilmer, and Barb Kieffer as election workers for the April 10, 2018 Municipal Election at a rate of \$175.00 for the day.

Business Item 1. Tabled Item – iWorQ Systems permit software proposal. Berg moves to take iWorQ systems permit software proposal from the table for further discussion. Motion Wolbrink, seconded Berg, to approve the purchase of iWorQ Systems permit software in the amount of \$6,250.00.

McMahon gave the building permit report. A GIS training meeting will be held this Wednesday.

McClung gave the finance report.

Pietrus gave an update on the meetings he has coming up in the next two weeks.

Business Item 8. Executive Session Pursuant to SDCL 1-25-2 (1) Employee qualifications. Motion Berg, seconded Wolbrink to enter into executive session pursuant to SDCL 1-25-2 (1) Employee qualifications at 6:32pm.

Mayor declared Executive Session over at 6:45pm.

Business Item 9. New Hire No discussion or action taken at this time.

With no further business, a motion was made by Wolbrink, seconded by Berg to adjourn the meeting at 6:46 pm.

The next meeting of the Harrisburg City Council will be held on Monday, March 19, immediately following the Local Review Board to be held at 6:00 pm at the Liberty School Community Room.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.