

**HARRISBURG ADVISORY PARK AND RECREATION BOARD
DRAFT MINUTES OF THE SPECIAL MEETING OF MARCH 15, 2016
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 7:00 p.m.

Members present: Bergsmith, DeBruin, Kindt, Kvasnicka, McKeown, Lois McMahon, and Tank. Staff present: Brown, Michael McMahon, Pietrus, and Remmerde. Also present were five guests.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the April 13, 2016 regular meeting.

Kvasnicka moved, with McKeown seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of March 15, 2016.

DeBruin moved, with Kindt seconding, to approve the minutes of the March 15, 2016 meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Discussion of park development with Lloyd Companies. Erica Beck from Lloyd Companies presented a concept plan for the development of the Muth property, north of the High School. The concept plan for this 124 acre property includes four Little League baseball fields, a wetland boardwalk natural area, a water feature, and a trail system. She asked for Board input on the amenities and layout shown in the concept plan. John Sutton of HBA also provided comments. The Board offered several suggestions concerning the plan and expressed their approval and support of the development.
4. Recommendation to the City Council on HDF funding request. Collin McKenzie provided an update of this year's event and noted that HDF is working with Pietrus on common HDF-City costs for such things as trash removal, law enforcement patrols, and porta-potties so no additional funding through the Park Board will be needed.
5. HBA update. No update was provided.
6. Foundation update. This was provided in Item 4, above.
7. City update. Pietrus provided a brief update and asked for a recommendation to the City Council for up to \$2,000 for grass seed and fertilizer for application in several parks. Kvasnicka moved, with DeBruin seconding, to recommend to the City Council that up to \$2,000 of Park Board funds be approved for the purchase of grass seed and fertilizer. The motion was approved by a unanimous vote.

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8. Discussion of the Arbor Day event. Details of the event were discussed and tasks assigned to members.
9. Discussion of the Central Park flier. Remmerde distributed copies of the draft flier. The Board suggested two minor changes and approved the flier by consensus.
10. Review of Board Ordinance and Bylaws. This item was continued to the May meeting by consensus of the Board.
11. Discussion of Future Projects and Events. Several possible future events were briefly discussed, with no action taken.

ADJOURNMENT

Kvasnicka moved, with McKeown seconding, to adjourn. The motion was approved by a unanimous vote. The Park Board meeting was adjourned at 8:30 p.m.

The next Board meeting will be held at 7:00 p.m. on Wednesday, May 11 in the Liberty Elementary School Board Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator