

**HARRISBURG PARK BOARD
DRAFT MINUTES OF THE MEETING OF MARCH 11, 2015
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

CALL TO ORDER

Chairman Berg called the meeting to order at 7:00 p.m.

Members present: Berg, DeBruin, Kindt, Tank, and VanOrmer. Staff present: McMahon, Pietrus, and Thurston. Guests present: John Ratzloff, Jon Brown, David Locke.

APPROVAL OF AGENDA

1. To approve the agenda for the March 11, 2015 regular meeting.

No changes to the agenda were offered and the Chairman directed approval of the agenda as presented.

2. To approve the meeting minutes of February 11, 2015.

Tank moved, with DeBruin seconding, to approve the minutes of the February 11, 2015 Park Board meeting. The motion was approved by a unanimous vote.

NEW BUSINESS

3. Introduction of Jon Brown and David Locke of Stockwell Engineers: The Chairman introduced the City's new City Engineer. Jon Brown and David Locke provided information to the Board on their firm and experience with park design and development projects.
4. Park Update: Thurston gave a short update on sign installation and preparation of parks for use. Additional signage and toddler swings for Legendary Park were discussed.
5. City Update: Pietrus reported that the drainage study and the Central Park Development Plan have been started and that the City Council has approved the proposed location change for this year's Harrisburg Days festivities. He also reported that the Lions Club may donate funds for park improvements for the park in Legendary Estates Addition in April and that the park may be renamed Lions Park if this happens.
6. HBA Update: Ratzloff reported on progress for rebuilding the dugouts and backstops and for building a storage building. He also reported on the new fields being built at the high school and noted that the first game of the season will be held in three weeks.
7. Discussion of backstop drainage, basin drainage plan, and Phase 1 design of Central Park: Brown explained how the design and drainage plan creation will proceed. Ratzloff explained that the HBA is facing increased enrollment and increased expenses due to taking on more of the field maintenance and construction responsibilities. After further discussion, Tank moved, with DeBruin seconding, to request that the City Council pay up to \$7,500 for the annual HBA insurance premium out of the Park Board 2015 budget. The motion was approved by a unanimous vote.

**HARRISBURG PARK BOARD
DRAFT MINUTES OF THE MEETING OF MARCH 11, 2015
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

8. Foundation Update: No one was present to present this update.
9. Trail Updates: McMahon reported that the state has approved the grant for the Phase 2 Willow Street Trail.
10. Discussion of spring and summer park activities: The Board decided to ask Deputy Johns to once again host movies in the park.
11. Discussion of Grand Garden applications and fees: Tank distributed information on quotes for stainless steel cleaning tables for the gardens. He will follow up with the Harrisburg Days Foundation to acquire several tables. The Chairman reviewed the application and guidelines for the garden plots and suggested several changes. The consensus of the Board was to increase the garden plot fee from \$30 to \$35 for the season to help pay for new work table and an expansion of the gardens for ten new plots. The Chairman will provide the application and guideline changes to the City Finance Officer so the revised forms can be posted on the City's web site for the March 16 opening of the garden plot application period.

OLD BUSINESS

No input or discussion was offered.

ADJOURNMENT

Tank moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:55 p.m.

The next Board meeting will be held at 7:00 p.m. on Wednesday, April 15 in the Liberty Elementary School Board Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator