

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 3, 2018, at 6:00 pm, with President Ryan Berg presiding. Council members present were Joe Stonesifer, Kevin Maxwell and Ryan Olson. Absent was Mayor Julie Burke-Van Luvanee. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahan, Toby Huizenga, Dustin Preheim and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda:

Motion Olson, seconded Maxwell, to approve the consent agenda consisting of the following items:

1. Approval of December 3, 2018 Agenda
2. Approval of the November 19, 2018 City Council Meeting Minutes
3. Approval of December 3, 2018 – Approval of Claims
4. 2019 Meeting Dates and Holiday Calendar
5. Approval of general funds to pay Dougherty & Co. for fees incurred with TIF #3 and TIF #4
6. The City will not provide service to 27417 477th Avenue, Duane Niewenhuis and consents that Lincoln County Rural Water Service may serve until such time as City service is available.

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks) \$920.72; Aflac – Aflac Withholdings \$468.70; Bender, Gage & Lana – Customer Deposit Refund (Water) \$59.76; Billings, Nick & Rebecca – Customer Deposit Refund (Water) \$150.00; Cardmember Services –Supplies/Materials, Professional Services/Fees, Books, Community Education/Events, Books (Streets, Planner, Sewer, Water, City Council, City Admin, Library, Snow Removal, Sewer Water, Parks) \$2,429.38; City of Sioux Falls – Professional Services/Fees (West Nile Prevention) \$1,785.56; Core & Main LP – Repairs/Maintenance, Supplies/Materials (Water) \$7,436.52; Customeyez Designs – Supplies/Materials (Streets, Water, Sewer, Parks) \$75.00; Cutler Law Firm – Professional Services/Fees (Attorney) \$10,237.50; Department of Treasury – Tax Withholdings \$6,138.82; Dougherty & Company LLC – Professional Services/Fees (TIF #4) \$34,500.00; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Liquor Licenses) \$1,500.00; First National Bank – November Payroll \$36,677.46; First National Bank – NSF Check (Water, Sewer) \$62.96; First National Bank – NSF Check (Water, Sewer) - \$316.22; First National Bank – NSF Check (Water, Sewer) \$59.78; Freeman, Brianne – Customer Deposit Refund (Water) \$22.86; Gross, Brian – Customer Deposit Refund (Water) \$109.04; Harrisburg Economic Development – Professional Services/Fees (City Council, Mayor) \$40.00; Hartman, Jennifer – Customer Deposit Refund (Water) \$95.82; Health Equity – H S A Contributions \$340.00; Heiman Fire – Professional Services/Fees (Govt Bldgs) \$420.04; Hofer, Rodney – Customer Deposit Refund (Water) \$79.43; Holleman, Beth & Trevor – Customer Deposit Refund (Water) \$150.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Kullander, Chris – Supplies/Materials (Streets, Water, Sewer, Parks) \$200.00; Larson, Mike – Customer Deposit Refund, Credit on Account Refund(Water) \$159.20; Lemke, James – Customer Deposit Refund (Water) \$25.00; Lincoln Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$463.00; Lyle Signs Inc. – Supplies/Materials (Streets) \$81.72; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$379.76; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; Morris, Tina – Customer Deposit Refund (Water) \$75.00; Nielson Development LLC – Improvements Other Than Buildings (Sewer) \$130,615.54; Nordquist, Kaitlyn – Customer Deposit Refund (Water) \$91.02; Orr, Mike & Amy – Customer Deposit Refund (Water) \$91.82; Payment Service Network – NSF Check (Water, Sewer) \$171.98; Petty Cash – Supplies/Materials (Planner, Fin Admin, Code Enforcement) \$33.22; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Pietrus, Andrew – Supplies/Materials (Fire) \$83.94; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Rhody, Rob & Kaile – Customer Deposit Refund (Water) \$19.83; Riteway Business Forms & Acc – Supplies/Materials (Fin Admin) \$350.70; Roto Rooter – Professional Services/Fees (Sewer) \$1,345.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$208.55; Sams Club GEMB – Books (Library) \$118.65; Schoeneman Bros. Co. –

Supplies/Materials (Streets, Water, Sewer, Parks) \$184.99; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Utilities – Resale of Water (Water) \$134,833.03; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$701.42; SDPAA – Insurance (Streets) \$147.91; SD Supplemental Retirement (SDRS Withholdings) \$475.00; SE Electric Cooperative, Inc. – Utilities (Street, Lighting, Sewer, Water, Parks) \$2,478.43; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$179.99; USA Blue Book – Supplies/Materials (Water) \$70.31; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$385.00; Veltkamp, Benjamin & Steph – Customer Deposit Refund (Water) \$60.18; Verizon Wireless – Utilities (Water) \$40.01; Walmart Community – Supplies/Materials (Govt Bldgs) \$96.94; Weideman, Andrea & Robert – Customer Deposit Refund (Water) \$53.40; White Glove Cleaning Service – Utilities (Govt Bldgs) \$68.75; Wolbrink, Ryan – Customer Deposit Refund (Water) \$150.00; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,488.60

Public Comment – Clark Huffman spoke in regard to the beaver dam removals on his property. A dam was also identified on the property purchased by the city for the sewer treatment facility. Huffman will bring Huizenga by the area to assess the situation. If the city chooses to have the same company that Huffman is using to remove the dam on his property there would be a cost to the city between \$150.00 - \$300.00.

Public Hearings and/or Presentation

6:05 pm – Public Hearing – Special Temporary Retail On Sale Liquor License June 28th and 29th, 2019, Sioux Nation Leathernecks at 303 Main Street. – Marv Merrill spoke regarding the event.

Business Item 1. Consideration of Special Temporary Retail On Sale Liquor License June 28th and June 29th, 2019, for Sioux Nation Leathernecks at 303 Main Street. Motion Olson, seconded Maxwell, to approve the Special Temporary Retail On Sale Liquor License June 28th and June 29th, 2019, for Sioux Nation Leathernecks at 303 Main Street.

Business Item 2. Consideration of Temporary Street Closure Request – Sioux Nation Leathernecks June 28th-June 30th, 2019 (Main Street between Prairie Street and Railroad Avenue). Motion Olson, seconded Maxwell, to approve the Temporary Street Closure Request – Sioux Nation Leathernecks June 28th-June 30th, 2019 (Main Street between Prairie Street and Railroad Avenue), with conditions that notification is delivered to residents within the closure. Council advised that proper authorities be notified as well.

Business Item 3. 2nd Reading Ordinance 2018-15 Rezone of Lot 8 in Block 1 of the Harrisburg Homesites Addition from A-1 Agriculture District to GB General Business District. Motion Stonesifer, seconded Maxwell, to approve Ordinance 2018-15 Rezone of Lot 8 in Block 1 of the Harrisburg Homesites Addition from A-1 Agriculture District to GB General Business District. Published separate from minutes.

Business Item 4. 2nd Reading Ordinance 2018-16 Supplement to the 2018 Budget. Motion Stonesifer, seconded Maxwell, to approve Ordinance 2018-16 Supplement to the 2018 Budget. Published separate from minutes.

Business Item 5. 1st Reading Ordinance 2018-17 Prohibit Planting of Ash Trees in the City of Harrisburg. Motion Maxwell, seconded Stonesifer, to set the 2nd Reading of Ordinance 2018-17 for December 17, 2018.

Business Item 6. Consider Motion and Authorize Mayor to execute 2019 Animal Control Services and Impoundment Facility Operations Agreement. Motion Maxwell, seconded Olson, to approve and Authorize the Council President to execute 2019 Animal Control Services and Impoundment Facility Operations Agreement with the Sioux Falls Humane Society.

Business Item 7. Consider Compost Open Dates for Christmas Tree Drop Off. The city will provide a trailer by the maintenance gate between December 26-28 and the following work week to accommodate the disposal of live Christmas trees.

Business Item 8. Consider Payment for Hemlock Street Sump Pump Improvement Costs. Motion Stonesifer, seconded Olson, to approve reimbursement for any costs over \$300 for retrofitting the sump pump on Hemlock Street.

Business Item 9. Consider Payment towards Digital Sign at Fire Department. Ryan Wolbrink spoke regarding the digital sign installed at the fire station. Motion Stonesifer, seconded Maxwell, to approve \$20,000.00 to the Harrisburg Community Fire Department for the digital sign from 3rd penny sales tax fund that includes the donation received from Xcel Energy in the amount of \$5,000.00 with the agreement that the city be allowed to post city events on the sign.

Business Item 10. Order of Public Works Equipment for 2019.

- a. Pickup – Motion Olson, seconded Maxwell, to approve the order of a 2019 Chevrolet Silverado ¾ ton extended cab pickup from Lamb Chevrolet off the state bid at a cost of \$32,417.00 with payment and possession of pickup to occur in 2019.
- b. Utility Box (2) – Motion Olson, seconded Maxwell, to approve ordering a Knapheide utility box from Northern Truck Equipment in the amount of \$10,840.00 with payment and possession of utility box to occur in 2019. Motion Olson, seconded Maxwell, to approve ordering a Knapheide utility box from Northern Truck Equipment in the amount of \$11,180.00 with payment and possession to occur in 2019.
- c. Sonetics Headsets – Motion Olson, seconded Stonesifer, to approve ordering the Sonetics wireless headsets from Sanitation Products Inc. with a total package price of \$5,830.00 with payment and possession of the headsets to occur in 2019.

The following reports were provided:

Mitch Mergen, Stockwell city engineer report; Preheim, public utility department report; McMahon building permit report; McClung, November finance report; Pietrus, city administrator report.

Maxwell provided council with a recap of the area legislature meeting and breakfast club meeting he attending since the previous meeting.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, December 17, 2018, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Maxwell, to adjourn the city council meeting at 7:06 pm.

Submitted by: Alysia Simunek, Deputy Finance Officer