

**HARRISBURG ADVISORY PARK AND RECREATION BOARD
DRAFT MINUTES OF THE REGULAR MEETING OF AUGUST 10, 2016
HELD AT 6:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m. Members present: Bergsmith, DeBruin, Kindt, Kvasnicka, McKeown, Lois McMahon, and Tank. Staff present: Michael McMahon and Thurston. Also present were seven guests.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the August 10, 2016 regular meeting.

Kindt moved, with McKeown seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of July 13, 2016.

Kindt moved, with Kvasnicka seconding, to approve the minutes of the July 13, 2016 meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Billy Nelson Skateboard Park Project Discussion. Mr. Nelson presented the Board with an updated layout for an 80' x 80' skateboard park and an updated cost estimate. He also described his fundraising efforts. Kvasnicka requested that a public meeting to inform the neighbors about this project be held at the next Board meeting. After a brief discussion, DeBruin moved, with Kindt seconding, to set a public information meeting for this project at the next Park Board meeting and to have staff mail invitations and post the invitation on the City's website. The motion was approved by a unanimous vote. The Board also discussed the best location for the Skateboard Park within Heartland Park and the need to have a soil survey done to determine the best location and amount of base material needed to support the concrete slab. Kindt moved, with McKeown seconding, to request that the City Engineer prepare a site evaluation and soil study cost estimate for the next Park Board meeting. The motion was approved by a unanimous vote.
4. Luke Morris Eagle Scout Project Discussion. Luke Morris presented the Board with a summary of his project cost estimate as well as his fund raising progress. He would like to have the excavation work done (holes for the chair supports and removal of 8" of soil around the chair to make room for the safety mulch) on August 17 and build the chair on August 20. He will coordinate his efforts with the City maintenance department. Kvasnicka moved, with DeBruin seconding, to recommend to the City Council that up to \$550.00 be authorized from Park funds for this project in case the efforts to obtain donations falls short. The motion was approved by a unanimous vote.
5. Nicholas Wipf Eagle Scout Project Discussion. Nicholas Wipf updated the Board on his raised planter project with a project cost estimate and a list of the businesses that he has contacted for donations.
6. HBA Updates. Ratzloff reported by e-mail about the state 14U tournament held in Harrisburg from August 3rd through the 7th. The tournament went well and he conveyed the thanks of the HBA for all of the help and effort provided by the City

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Maintenance Department. He also noted that the fall baseball season will begin in September with registration opening this weekend.

7. Foundation Updates. McKenzie provided a brief report on the lessons learned at this year's event. He noted that planning for next year's event has begun and that his Board will be making a public announcement at next Monday's City Council meeting. He estimated that this year's event netted approximately \$3,000.
8. City update. Thurston provided an update on maintenance activities and recent vandalism and acts of arson in Ellis Larson Park. He also reported problems with unemptied containers after the weekend amateur league games in Legion Park. He also discussed with the Board the need to implement a reservation system for events in the parks so the maintenance crew can have a park ready for an event. The Board discussed how best to implement a reservation system and asked staff to report back to the Board at the next meeting. McMahon provided copies of the information that will be used for the LWCF grant application, noting that Stockwell's cost estimate totaled \$117,131.52. McMahon also reported the expenses for the National Night Out event as \$1,537.25 for food and \$330.14 for the bounce houses. McMahon also provided the Board with a cost estimate to replace the roofs of the old library and bathrooms in Ellis Larson Park. The Board extensively discussed the continued use of these two buildings. DeBruin moved, with Kindt seconding, to recommend to the City Council that no additional repair monies be spent on the two buildings in Ellis Larson Park and that the Council revisit their discussion about demolishing these buildings due to vandalism and arson concerns. The motion was approved by a unanimous vote. McMahon also briefly discussed with the Board a project to build a parking lot at Heartland Park. The consensus of the Board was very much in favor of this project. The Board requested that a "No overnight parking" sign be posted at the parking area on the south side of Ellis Larson Park and that a "Free Public Parking" sign be posted at the no-parking zone on the north side of Ellis Larson Park to direct people to the parking area on the south side of the Park.
9. Review of the National Night Out Event. The Board reviewed the event and identified several items to improve or add for next year's event. The Board thanked all of the organizations and individuals that participated in the event and expressed their appreciation to everyone who attended the event.

ADJOURNMENT

Kindt moved, with Kvasnicka seconding, to adjourn. The motion was approved by a unanimous vote. The Park Board meeting was adjourned at 8:00 p.m.

The next Board meeting will be held at 6:00 p.m. on Wednesday, September 14 in the Liberty Elementary School Board Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator