

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on August 4th, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Ryan Berg and Allison Sanderson. Absent; Rob Handshumaker. Also present from the city were Andrew Pietrus, Mary McClung, Michael McMahon, and Marcus Mahlen. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Mayor Burke Bowen amended the agenda to add business item 11.5 - Approval of Street Closure for Block Party on August 9, 2014 and to remove business item 11. - Roof repairs to city owned government buildings.

Motion Sanderson to approve the July 21st, 2014, Harrisburg Joint City Council/Planning Commission Meeting Minutes as presented with no changes, seconded Olson.

Request to use United Avenue for Tiger Nation 5K Walk/Run on Saturday, September 6th, 2014 will remain tabled.

Motion Olson to take Resolution 2014-07 Rural Service District Designation from the table, seconded Sanderson. City Attorney, Nate Schoen has reviewed this resolution and approves. Motion Berg to approve Resolution 2014-07 Rural Service District Designation, seconded Sanderson.

RESOLUTION NO. 2014-07
A RESOLUTION DESIGNATING PROPERTIES AS RURAL SERVICE DISTRICT

WHEREAS, the City of Harrisburg has adopted Chapter 12.02 of the Harrisburg Municipal Code to designate properties as part of an urban or rural service district for property taxation purposes, pursuant to SDCL 9-21A; and

WHEREAS, the City of Harrisburg has adopted a future growth planning area as part of its Comprehensive Plan; and

WHEREAS, the area outside of the current municipal limits of the City of Harrisburg that is bounded on the west by Western Avenue, on the east by Sycamore Avenue, on the north by Lincoln County Road #106, and on the south by 276th Street lies within the future growth planning area adopted by the City; and

WHEREAS, the City Council desires to assure landowners in the above-described area near the current municipal limits that it recognizes the rural character of their properties as presently utilized;

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council to designate the properties in the area described above, upon annexation, as part of the City's rural service district until the use of said properties is changed.

Adopted this 4th day of August, 2014.

Julie Burke Bowen
Mayor

ATTEST:
Mary McClung
Finance Officer

Public Hearing was held on Ordinance 2014-07 MidAmerican Gas Franchise Agreement. Schoen has reviewed the agreement and has no concerns. Motion Olson to set the 2nd reading of Ordinance 2014-07 MidAmerican Gas Franchise Agreement for Monday, August 18, 2014, seconded Sanderson.

Motion Olson to remove Willow Street Trail from the table for further discussion, seconded Berg. City Engineer Bill Moran gave an update to the anticipated additional project costs and options the city has. Motion Sanderson to divide the Willow Street Trail into two phases and authorizes McMahon to apply for TAP grant funding for the portion from Honeysuckle Drive to Minnesota Avenue to assist with the additional project costs, seconded Olson.

Motion Olson to approve the 2014-2015 garbage license renewal for Sioux Falls Sanitation, seconded Sanderson.

Motion Sanderson to approve and have the mayor sign the Subdivision Construction Agreement for Legendary Estates Addition Phases 6 and 7 contingent on Nielson specifying type of surety, seconded Olson.

Motion Olson to proceed with legal action on the collection of unpaid water accounts 00-00008987 in the amount of \$196.06 and account 00-00005351 in the amount of \$552.12, seconded Berg.

Motion Berg to approve the Mayor sign the engagement letter with Donald Finstad for the completion of the 2013 Annual Report, seconded Sanderson.

Motion Olson to approve the Harrisburg Economic/Chamber request of their 2014 subsidy in the amount of \$22,500 from the additional sales tax fund, seconded Berg. The Mayor and City Council would like to thank Kris Graff and Peggy Miller for their service to the Harrisburg Chamber.

Motion Berg to set the 2nd reading of Ordinance 2014-08 2015 Appropriations Ordinance for Monday, August 18, 2014, seconded Olson.

Moran presented Pay Request #4 from H & W Contracting for the Columbia Sanitary Sewer and Storm Drainage Project. Approximately 90% done and total pay request is \$436,922.78 minus retainage of \$21,846.14 for a total estimated payment of \$415,076.64. Motion Olson to approve pay request #4 from H & W Contracting for the Columbia Sanitary Sewer and Storm Drainage Project in the amount of \$415,076.64, seconded Sanderson.

Motion Sanderson to approve the street closure at the intersection of Saint Jerome and Saint Gregory for approximately 3 houses on Saint Jerome on August 9, 2014 from 6:30 to midnight for a block party and to have them use proper barricades and notify emergency services (fire and sheriff's) of the closure, seconded Berg.

Motion Olson to approve all claims as presented, seconded Sanderson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Agora-X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Weed Control, City Admin) \$1,569.36; A-1 Portable Toilets – Utilities (Parks) \$180.00; Avenet LLC – Repairs and Maintenance (Fin Admin) \$875.00; Axtell, Anthony & Courtney – Water Meter Deposit Refund (Water) \$86.35; Baartman, Mitch – Water Meter Deposit Refund (Water) \$24.85; Board of Operator Certification (Professional Services & Fees (Water) \$10.00; Buckley, Craig – Water Meter Deposit Refund (Water) \$41.68; Bumblebee Gibson – Repairs & Maintenance (Streets) \$7,161.70; Cardmember Services – Supplies & Materials (Streets, Sewer, Water, Parks, Fin Admin, City Admin, Board, Library) Books (Planning & Zoning, Library), Equipment (Library), Professional Services & Fees (Recreation) \$5,678.45; Code Works Inc. – Professional Services & Fees (Planning & Zoning) \$623.44; Community Partners Research – Professional Services & Fees (Economic Development) \$7,500.00; Customeyez Designs – Repairs & Maintenance (Parks) \$115.00; Cutler & Donahoe, LLP – Professional Services & Fees (Fin Admin) \$2,664.50; Department of Treasury – Federal and Fica Withholdings \$5,030.44; Division of Motor Vehicles – Professional Services & Fees (Water) \$14.00; Engelhart, Dillon – Water Meter Deposit Refund (Water) \$47.30; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – July Payroll \$31,206.91; Frain, Jessica & Austin – Meter Deposit Refund (Water) \$98.65; Geise, Mike & Rebecca – Water Meter Deposit Refund (Water) \$98.65; Geotek Engineering – Professional Services & Fees (Sewer, Storm Drainage) \$3,482.25; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg Economic Development – Subsidy (3rd Penny) \$22,500.00; Harrisburg School System – Rentals (Library) \$250.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$677.75; Hawkins Inc. – Supplies & Materials (Sewer) \$1,106.72; HD Supply Waterworks – Supplies & Materials (Water, Sewer) \$262.90; Helderfer, William – Water Meter Deposit Refund (Water) \$98.65; HR Green Inc. – Professional Services (Engineering, Water, Sewer) \$50,855.83; Huizenga, Toby – Utilities (Govt Bldg) \$35.00; H & W Contracting, LLC – Improvements other than Buildings – (Sewer) \$415,076.64; International Industries Inc. – Repairs & Maintenance (Sewer) \$1,016.14; John Deer Landscapes – Supplies & Materials (Govt Bldgs) \$42.00; Kolar, Brandon – Water Meter Deposit Refund (Water) \$123.25; Leckner, Jim & Connie – Water Meter Deposit Refund (Water) \$74.05; Lewis & Clark Regional Water System – Water for Resale (Water) \$12,946.77; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McMahan, Michael – Travel & Conference – Planning & Zoning) \$112.00; Mulder, Tim – Water Meter Deposit Refund (Water) \$92.50; Myrl & Roys Paving, Inc. – Repairs & Maintenance (Streets) \$274.00; Norberg Paints – Repairs & Maintenance (Parks) \$154.52; Novak Sanitary Service – Utilities (Govt Bldgs) \$92.00; Oesterling, Megan – Water Meter Deposit Refund (Water) \$98.65; Pfeifers – Supplies & Materials (Streets, Water, Sewer, Parks) \$30.55; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00;

Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanitation Products – Repairs & Maintenance (Sewer) \$37.28; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$486.16; Sioux Falls Area Chamber of Commerce – Travel & Conference – (City Admin) \$50.00; Sioux Falls Utilities – Resale of Sewer (Sewer) \$131,209.84; Sioux International – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$90.09; Sioux Valley News – Publishing (Ord, Res) \$242.16; South Dakota Municipal League – Supplies & Materials (Mayor) \$10.00; South Dakota Public Assurance Alliance - Insurance (Board, Mayor, City Admin, P & Z Board, Fin Admin, Govt Bldgs, Public Safety, Streets, Street Cleaning, Weed Control, Parks, Water, Sewer) \$30,376.43; SD Retirement System – Retirement Withholdings \$3,906.72; South Dakota Supplemental Retirement – Retirement \$100.00; South Dakota Water and Wastewater – Travel & Conference (Water, Sewer) \$60.00; Steckelberg, Jason – Water Meter Deposit Refund (Water) \$123.25; Steffen, Brian & Schenk, Holly – Water Meter Deposit Refund (Water) \$123.25; Sturdevants Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$64.62; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Titan Access Account – Supplies & Materials (Streets, Water, Sewer, Parks) \$49.75; United States Post Office – Supplies & Materials (Water, Sewer, Planning & Zoning Fin Admin), Professional Services (Library) \$978.80; VanDiest Supply Company – Supplies & Materials (Parks, Weed Control, West Nile) \$4,769.75 Vantek – Supplies & Materials (Streets, Water, Sewer, Parks) \$10.00; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,537.50

Dr. Ashley Mayland gave an update to the city council on the Welcome sign and also discussed the possibility of the city hiring a person that could assist with the Harrisburg Economic Development and Harrisburg Chamber day to day tasks and be a point contact for them.

Department and committee reports were given. A copy of the engineers report is on file at the city office.

Motion Olson to enter into Executive Session pursuant to SDCL 1-25-2(1) at 7:03 p.m., seconded Sanderson.

Mayor declared executive session over at 7:51 p.m.

Motion Olson to approve the revised Deputy Finance Officer Job Description, seconded Sanderson.
Motion Olson to approve a pay rate adjustment of 1% (17 cents) to Alysia Simunek (\$17.39 per hour), seconded Berg.

The next meeting of the Planning Commission will be held on Tuesday, August 12, 2014, at the Liberty School Board Room, 200 E Willow Street at 7:00 p.m. The next meeting of the City Council will be held on Monday, August 18, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Berg to adjourn the meeting at 7:55 p.m., seconded Sanderson.

Mary McClung, Finance Officer

Please publish once at the approximate cost of _____.