

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on December 1<sup>st</sup>, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Rob Handshumaker, and Ryan Berg. Also present from the city were Michael McMahon, Mary McClung, Andrew Pietrus and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Handshumaker to approve the November 17<sup>th</sup>, 2014, Harrisburg City Council Meeting Minutes as presented with no changes, seconded Olson.

Motion Berg to approve all claims as presented, seconded Olson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac Insurance – Aflac Withholdings \$192.46; Agora-X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Snow Removal) \$2,352.41; Albers Electric LLC – Repairs and Maintenance (Govt Bldgs) \$327.60; Board of Operator Certification – Professional Services & Fees (Water) \$10.00; Brown & Saenger – Supplies & Materials (Fin Admin, Streets, Water, Sewer, Parks) \$62.04; Business Forms and Accounting – Supplies & Materials (Fin Admin) \$78.00; Cardmember Services – Supplies & Materials (Govt Bldgs, Fin Admin, Fire, Streets, Water, Seer, Parks) Books (Library) Travel & Conference (Streets, Water, Sewer, Parks) \$1,228.95; Cutler & Donahoe, LLP – Professional Services & Fees (Fin Admin) \$954.50; Dakota Fluid Power, Inc. – Supplies & Materials (Streets) \$38.90; Department of Treasury – Federal and Fica Withholdings \$4,614.99; Display Sales – Supplies & Materials (Streets) \$242.55; Farley, Tom – Professional Services & Fees (Library) \$100.00; Fastenal Company – Supplies & Materials (Streets) \$62.49; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – November 2014 Payroll \$27,430.50; Gopher Irrigation, Inc. – Repairs & Maintenance (Sewer) \$867.12; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; HD Supply – Supplies & Materials (Water, Sewer) \$1,953.19; HR Green Inc. – Professional Services (General Fund, Sewer) \$10,727.73; Huizenga, Toby – Utilities (Govt Bldg) \$35.00; Interstate Companies, Inc. – Repairs & Maintenance (Sewer) \$836.25; LG Everist – Principal & Interest (TIF District #1) \$88,188.06; Malloy Electric – Supplies & Materials (Sewer) \$238.84; Marco Inc. – Rentals and Supplies & Materials (Fin Admin) \$314.77; McClung, Mark – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$116.93; McMahon, Michael – Travel & Conference (Planning & Zoning) \$173.60; Northern Truck Equipment Corp – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$251.32; Optilegra Inc. – Group Insurance (Fin Admin, City Admin, Planning & Zoning, Streets, Water, Sewer, Parks) \$98.30; Overdrive, Inc. – Professional Services (Library) \$1,125.00; Pheasantland Industries – Supplies & Materials (Board) \$25.50; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club – Supplies & Materials, Books (Library) \$264.68; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs, Snow Removal) \$430.22; Sioux Falls Utilities – Treatment of Sewer (Sewer) \$62,489.30; SD Supplemental Retirement System – Retirement Withholdings \$300.00; SD Water & Wastewater Assoc – Professional Services & Fees (Water, Sewer) \$20.00; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Vantek Communication – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00.

Motion Sanderson to approve Mary to issue checks for utilities bills, meter deposit refunds and postage for December utility bills prior to the next meeting, seconded Berg.

Continued discussion on the Wastewater Facilities Plan Update options was held.

Motion Olson to approve the first amendment to the Wastewater Agreement between the City of Sioux Falls and the City of Harrisburg, seconded Handshumaker.

Motion Handshumaker to approve the agreement with the Lincoln County Sheriff's Department to furnish Police Services 2015-2017 with the amount for 2015 being \$241,535.38, seconded Sanderson.

No action taken at this time for the no parking portion of Honeysuckle Drive.

Motion Handshumaker to approve Credit Collections Bureau to proceed with legal action to assist in the collection of account #7424 in the amount of \$339.65, seconded Olson.

Motion Berg to approve the 2<sup>nd</sup> City Council Meeting in December be moved to Tuesday, December 16<sup>th</sup>, 2014, at 6:00pm, seconded Handshumaker.

Bill Moran from HR Green gave the monthly engineering report and a copy is on file at the city office.

McMahon presented the Planning & Zoning department report to the council including the building report for November.

McClung presented the 2015 meeting dates.

Motion Olson to enter into Executive Session pursuant to SDCL 1-25-2(1) at 6:47 p.m., seconded Sanderson.

Mayor declared executive session over at 7:25 p.m.

Motion Olson to approve Mark McClung to receive a 3% increase to his current wage equaling 50 cents for the completion of the Water Distribution I certification, making his wage \$17.09 per hour effective November 24<sup>th</sup>, 2014, seconded Berg.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, December 9<sup>th</sup>, 2014, at 7:00 p.m. at the Harrisburg City Office Conference Room. The next meeting of the City Council will be held on Tuesday, December 16<sup>th</sup>, 2014, at the Liberty School Community Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 7:27 p.m., seconded Olson.

Alysia Simunek, Deputy Finance Officer

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