

**HARRISBURG ADVISORY PARK AND RECREATION BOARD  
DRAFT MINUTES OF THE REGULAR MEETING OF MAY 11, 2016  
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL COMMUNITY ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 7:00 p.m.

Members present: Bergsmith, Kindt, Kvasnicka, McKeown, Lois McMahon, and Tank.  
Staff present: Brown, Michael McMahon, Remmerde, and Thurston. Also present were five guests.

**APPROVAL OF AGENDA AND MINUTES**

1. To approve the agenda for the May 11, 2016 regular meeting.

Kindt requested that a new Business Item be added to discuss moving the meeting starting time to 6:00 p.m. Kvasnicka moved, with Kindt seconding, to approve the agenda as amended. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of April 13, 2016.

Kindt moved, with McKeown seconding, to approve the minutes of the April 13, 2016 meeting as presented. The motion was approved by a unanimous vote.

**BUSINESS ITEMS**

3. Luke Morris Eagle Scout Project Discussion. Luke Morris presented a project proposal to build a giant Adirondack chair in Lions Park. The chair would be 8' tall, be chained to concrete leg pads, and be built in the summer of 2016. Motion by McKeown, seconded by Kvasnicka, to support this project and have Mr. Morris research project costs and report back to the Board. The motion was approved by a unanimous vote.
4. Nicholas Wipf Eagle Scout Project Discussion. Nicholas Wipf presented a project proposal to build elevated garden beds at Grand Gardens. During the discussion the Board suggested that raised flower beds be built at park signs instead, to which Mr. Wipf agreed. Kvasnicka moved, with Kindt seconding, to support this project to build up to four raised flower beds at Heartland, Lions, and Knights Crossing Parks as well as at Grand Gardens and have Mr. Wipf propose a project design, research project costs, and report back to the Board. The motion was approved by a unanimous vote.
5. HBA Updates. No one from HBA was present to provide an update.
6. Foundation Updates and discussion of HDF funding request. Tami Harms provided a brief update of this year's event and noted that HDF is requesting funding assistance for such things as electrical service costs, trash removal, law enforcement patrols, and porta-potties. The Board expressed great reluctance to provide additional funding to HDF in addition to the \$15,000 that has already been paid to HDF from the Parks budget. After further discussion, Kindt moved, with Kvasnicka seconding, to recommend to the City Council that up to \$3,500 of the requested funds be paid to the

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Harrisburg Days Foundation upon their providing proof of expenses paid for electrical service, trash removal, Porta-Pottie rental, and law enforcement costs from the Subsidies line item of the Parks budget and that the balance of the funds requested be paid from other City budgets. The motion passed with McMahon voting against and all others voting for the motion.

7. City update. Brown reported that the engineering has been completed for the Central Park grading package and that this project is now dependent upon the identification of project funding. The current expectation is that at least part of this project will be done in 2017. Thurston reported on maintenance activities and recent vandalism at Ellis Larson Park.
8. Discussion of trees and a shelter for Lions Park. After discussion of options for this project, the Board requested that Remmerde research shelter alternative and prepare a proposal for discussion at the next Board meeting.
9. Discussion of a City Tree. Tank proposed planting a City Tree to the Board. After a brief discussion it was decided to defer this discussion to the June Board meeting.
10. Review of the Arbor Day Event. The Board expressed satisfaction with the first Arbor Day Event and felt that there was a good mix of activities at the Event. Possible activities for next year's event were also discussed.
11. Election of Officers. McMahon moved, with McKeown seconding, to re-elect the current officers to another term. The motion was approved by a unanimous vote. Tank moved, with Kindt seconding, to elect McMahon as Secretary. The motion was approved by a unanimous vote.
12. Review of Board Ordinance and Bylaws. This item was continued to the June meeting by consensus of the Board.
13. Discussion of Future Projects and Events. Several possible future events were briefly discussed, with no action taken.
14. Discussion of moving the Board meeting start time to 6:00 p.m. After a brief discussion, Kvasnicka moved, with McKeown seconding, to move the Park Board meeting start time to 6:00 p.m. beginning with the June meeting. The motion was approved by a unanimous vote.

## **ADJOURNMENT**

Kvasnicka moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The Park Board meeting was adjourned at 8:55 p.m.

The next Board meeting will be held at 6:00 p.m. on Wednesday, June 8 in the Liberty Elementary School Board Room.

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Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator