

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on September 2nd, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Ryan Berg and Rob Handshumaker. Also present from the city were Andrew Pietrus, Toby Huizenga, Michael McMahon, Mary McClung and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Berg to approve the August 18th, 2014, Harrisburg City Council Meeting Minutes as presented with no changes, seconded Handshumaker.

Motion Handshumaker to approve all claims as presented, seconded Sanderson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Action Electric – Repairs & Maintenance (Streets) \$66.33; Aflac – Aflac Withholdings \$249.40; Anderson, Andrea – Water Meter Deposit Refund (Water) \$150.00; A-1 Portable Toilets – Utilities (Parks) \$180.00; Banyon Data Systems – Professional Services (Fin Admin) \$795.00; Blachford, Tammy – Water Meter Deposit Refund (Water) \$.30; Bob's Lock & Key – Repairs & Maintenance (Govt Bldgs) \$72.50; Cardmember Services – Supplies & Materials (Streets, Sewer, Water, Parks, Fin Admin, City Admin, P & Z, Govt Bldgs, Library) Books (Library) Professional Services (Recreation) \$3,916.41; Chapa, Travis & Amy – Water Meter Deposit Refund (Water) \$98.65; Code Works Inc. – Professional Services & Fees (Planning & Zoning) \$202.10; Cutler & Donahoe, LLP – Professional Services & Fees (Fin Admin) \$2,365.50; Dakota Fluid Power, Inc. – Supplies & Materials (Snow Removal) \$32.35; Dakota Pump – Supplies & Materials (Sewer) \$198.33; Deelstra, Amanda & Robert – Water Meter Deposit Refund (Water) \$98.65; Department of Treasury – Federal and Fica Withholdings \$4,973.46; Earthbend – Repairs & Maintenance (Govt Bldgs) \$184.00; Erickson, Nathan – Water Meter Deposit Refund (Water) \$74.05; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – August Payroll \$31,030.19; Geotek Engineering – Professional Services & Fees (Sewer, Storm Drainage) \$2,279.50; Haage, Dennis – Water Meter Deposit Refund (Water) \$74.05; Haffner, Cassy – Water Meter Deposit Refund (Water) \$150.00; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$332.95; Hatting, Amanda – Water Meter Deposit Refund (Water) \$110.95; HD Supply Waterworks – Supplies & Materials (Water) \$1,003.52; HR Green Inc. – Professional Services (Engineering, Water, Sewer) \$41,593.91; Huizenga, Toby – Utilities (Govt Bldg) \$35.00; I'atala, Darrin – Water Meter Deposit Refund (Water) \$110.95; Interstate Companies Inc. – Repairs & Maintenance (Water, Sewer) \$491.99; Kumm, Sandra & Wayne – Water Meter Deposit Refund (Water) \$110.95; Lincoln County Register of Deeds – Professional Services & Fees, Supplies & Materials (P & Z) \$62.00; Marco, Inc. – Rentals, Supplies & Materials (Fin Adm) \$271.39; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McCracken, Sandra – Water Meter Deposit Refund (Water) \$123.25; Moir, Heidi – Water Meter Deposit Refund (Water) \$47.30; Norberg Paints – Supplies & Materials (Streets) \$90.08; Novak Sanitary Service – Utilities (Govt Bldgs) \$51.00; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Rooney, Jessica – Water Meter Deposit Refund (Water) \$150.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Salter, Tim – Water Meter Deposit Refund (Water) \$123.25; Sams Club GEMB – Supplies & Materials (Govt Bldgs, Sewer, Library), Books (Library) \$706.56; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$678.47; Sioux Falls Humane Society – Professional Services & Fees (Animal Control) \$197.76; Sioux Falls Utilities – Resale of Sewer (Sewer) \$57,115.92; South Dakota Municipal League – Travel & Conference (Fin Adm, City Adm, P & Z) \$300.00; South Dakota Retirement System – Retirement Withholdings \$3,918.26; South Dakota Supplemental Retirement – Retirement \$300.00; Stensland Sand & Gravel Co. – Supplies & Materials (Parks) \$240.72; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Traffic Solutions Inc. – Supplies & Materials (Streets) \$30.00; United States Post Office – Supplies & Materials (Fin Admin) \$220.00; VanderHaags – Repairs & Maintenance (Streets) \$3,948.42; Waldner, Zane – Water Meter Deposit Refund (Water) \$86.35.

Motion Olson, to approve the surplus of the listed items presented to the city council and on file with the finance officer, to be sold at the Sioux Falls Public Surplus Auction on September 20th, 2014, as they are determined to be no longer necessary, useful or suitable for the purpose for which they were acquired, seconded Sanderson.

Discussion was held on the streets in Harvest Acres with only one lift of asphalt. Due to the condition of the streets and the amount of time needed to bid out the project and complete the repairs and lifts, the recommendation from the city engineer is to do patch work with the final stages of the Columbia Project in

the fall of 2014. In 2015 the project will be bid and completion of the lifts on the streets will be done using cash reserves. Engineer and staff will develop a timeframe and inform the affected residents this fall.

Alderman Berg requested open discussion on the Parks Committee representation. Since Berg is on the Park Board he requested to be considered to be the Parks Committee representative. Council agreed to remove Sanderson and allow Berg to continue.

Pietrus presented the City Administrator report to the council.

Bill Moran from HR Green gave the monthly engineering report and a copy is on file at the city office.

Huizenga presented the Public Utilities report to the council.

McMahon presented the Planning & Zoning department report to the council including the building report for August.

McClung presented the Finance Report. After further review, council will keep the regular meeting of the council on October 6th, 2014.

Council presented the possibility of implementing a city garbage service with one provider and billing with the water and sewer bill. Council will review and discuss at a future meeting.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, September 9th, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room. The next meeting of the City Council will be held on Monday, September 15th, 2014, at the Liberty School Community Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 6:52 p.m., seconded Sanderson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.