

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on February 20, 2018, at 6:00 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink and Ryan Olson. Absent Ryan Berg. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, Dustin Preheim, Alysia Simunek, Geoff Fillingsness, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of February 20, 2018 Agenda.
2. Approval of February 5, 2018 City Council Meeting Minutes
3. Approval of February 20, 2018 Claims(Bills)

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Barnes & Noble Booksellers — Books (Library) \$604.43; Department of Treasury- Federal Tax Withholdings \$5,972.93; Design Solutions & Integration – Repairs/Maintenance (Sewer, Water) \$2,241.97; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – February 2018 Payroll \$36,024.88; Forward Sioux Falls – Professional Services/Fees (Economic Development) \$500.00; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$196.25; Hammerstrom, Gene -Utilities (Govt Bldgs) \$35.00; Hawkins Inc. – Supplies/Materials (Sewer) \$1,000.00; Home Definition Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Lincoln Co. Treasurer’s Office - Repairs/Maintenance, Professional Services/Fees (Streets, Storm Drainage, Parks) \$79.64; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$1,096.20; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$17.36; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$482.40; MidAmerican Energy – Utilities (Govt Bldgs, Sewer) \$2,098.98; Midwest Alarm Company, Inc. – Professional Services/Fees (Govt Bldgs) \$390.00; Myrl & Roys Paving, Inc. – Supplies/Materials (Snow Removal) \$2,947.50; One Call Systems Inc. - Professional Services/Fees (Water, Sewer) \$27.30; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, Economic Development Promo, Streets, Water, Sewer, Parks, Planner) \$111.12; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,221.84; Payment Service Network – Returned Payment (Water, Sewer) \$765.24; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$2,098.75; Rural Route 1 Services - Utilities (Govt Bldgs) \$85.85; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Sanitation Products – Repairs/Maintenance (Sewer) \$392.50; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Empire Lighting – Supplies/Materials (Streets, Water, Sewer, Parks) \$370.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$107.50; Sioux Falls Networks – Professional Services/Networks (Fin Admin) \$209.35; SD Assoc Rural Water Systems – Travel/Conference (Water, Sewer) \$460.00; SD Department of Transportation – Supplies/Materials (Snow Removal) \$2,025.52; SD Retirement – SDRS Withholdings \$5,274.76; SD Supplemental Retirement - SDRS Withholdings \$475.00; Staples Advantage – Supplies/Materials (Library) \$147.90; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Economic Dev Promo, Streets, Water, Sewer, Parks) \$7,432.67; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$316.40

Geoff Fillingsness, Code Official recommends the city consider addressing the following: unlicensed vehicles on private property, creating a city impound yard with secure gate, mowing and snow removal fines that include the service contracting fees, regular city wide tree trimming, and sidewalk replacement. Fillingsness has attended and facilitated meth education and active shooter classes and would like to see Harrisburg host and provide these educational classes.

Business Item 1. Authorize Mayor to sign Settlement Agreement with Sonja Knadel. Motion Olson, seconded Wolbrink to authorize the Mayor to sign the Settlement Agreement with Sonja Knadel.

Business Item 2. Preliminary Plan for the Dynamic Development Addition. Motion Wolbrink, seconded Olson to approve the preliminary plan for the Dynamic Development Addition as presented with the addition of a tree buffer on the eastside of Block 5 as approved by Harrisburg Planning & Zoning.

Business Item 3. Resolution 2018-05, Voluntary Annexation of Lots E & F of Lot 3 of Shebal's Subdivision of the NW¼ of Section 1, T99N, R50W, 5th P.M. Motion Wolbrink, seconded Olson to approve Resolution 2018-05 Petition for Voluntary Annexation of Lots E & F of Lot 3 of Shebal's Subdivision of the NW¼ of Section 1, T99N, R50W, 5th P.M., Lincoln County, SD.

RESOLUTION 2018-05

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Lots E and F of Lot 3 of Shebal's Subdivision of the NW¼ of Section 1, T99N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 0.73 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Urban Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as GB, General Business District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 20th day of February, 2018.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:
Attest:

JULIE BURKE – VAN LUVANEE
Mayor

MARY MCCLUNG
Finance Officer

Published: March 1, 2018
Effective: March 20, 2018

Business Item 4. iWorQ Systems permit software proposal. Motion Wolbrink, seconded Olson to table until the March 5th, 2018 City Council meeting.

Business Item 5. Joint Participation with the Harrisburg Fire Department for a Digital Sign. Consensus of those present to proceed but due to possible conflict on item, motion Olson, seconded Wolbrink to table until the March 19th, 2018 City Council meeting.

Revisited Water Sewer Rate Committee Recommendations. There will be a trainer from Banyon coming in March to provide more in depth training on utility billing, staff will work with trainer on how to set up a tiered rate structure and winter usage. The city will be implementing a new meter reading system, which will allow the city to read in 100 gallons, instead of 1000s, this will take a couple of years. Staff met with QPS and have drafted a utility bill that staff feels is more descriptive for residents and will submit to them to see if it is something that can be done.

Preheim gave the 2017 Water Loss Report. Water loss is done compared to previous year.

Pietrus gave an update about the New Hire Maintenance position. Will be reviewing applications this week, and calling to set up interviews for the week of February 26th.

Business Item 6. Executive Session Pursuant to SDCL 1-25-2 (1) (4) Motion Wolbrink, seconded Olson to enter into executive session pursuant to SDCL 1-25-2 (1) Discussing employee performance and (4) Contract Negotiations at 7:10 pm.

Mayor declared Executive Session over at 7:52 pm.

Business Item 7. Position Description Updates. No discussion held and no action taken.

With no further business, a motion was made by Olson, seconded by Wolbrink to adjourn the meeting at 7:53 pm.

The next meeting of the Harrisburg City Council will be held on Monday, March 5, at 6:00 pm at the Liberty School Community Room.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.