

**HARRISBURG ADVISORY PARK AND RECREATION BOARD  
DRAFT MINUTES OF THE REGULAR MEETING OF JULY 13, 2016  
HELD AT 7:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: Bergsmith, DeBruin, Kindt, Kvasnicka, McKeown, and Tank. Staff present: McMahan and Remmerde. Also present were John Ratzloff and Tami Harms.

**APPROVAL OF AGENDA AND MINUTES**

1. To approve the agenda for the July 13, 2016 regular meeting.

Kindt moved, with McKeown seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of June 8, 2016.

DeBruin moved, with Kindt seconding, to approve the minutes of the June 8, 2016 meeting as presented. The motion was approved by a unanimous vote.

**BUSINESS ITEMS**

3. Billy Nelson Skateboard Park Project Discussion. The Board briefly discussed how best to fund the project.
4. Luke Morris Eagle Scout Project Discussion. Luke Morris was unable to attend the meeting.
5. Nicholas Wipf Eagle Scout Project Discussion. Nicholas Wipf was unable to attend the meeting.
6. HBA Updates. Ratzloff reported that tournament season is about to begin and updated the Board on the season to date.
7. Foundation Updates. Tami Harms provided a brief update of this year's event. She noted that approximately 400 people participated in the run event but the hot weather hurt the attendance on the midway. She said the site used this year worked better for the event and that planning for next year's event has begun.
8. City update. McMahan provided updates from Thurston and reported on a meeting with the Dakota Alliance Soccer Club to start work on a recreational soccer program.
9. Discussion of LWCF grant application. Remmerde presented information on the proposed improvements to Lions Park and the Board accepted her proposed improvement plan. The Board discussed the amount to be used for the grant application and the priority of improvements to be included in the application. The consensus of the Board was to include the shelter, electrical service to the shelter, the

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loop path, and picnic tables. The other features shown in the improvement plan will be installed as funding allows.

10. Review of proposed 2017 budget request. Harms told the Board that the Foundation was withdrawing its stipend request for \$30,000 but asked the Board to include some funds for the operation of the 2017 Harrisburg Days event. Ratzloff reported that HBA expects to enroll more than 1,000 players in 2017 and that this will create a need for at least three new fields. Their stipend request of \$35,000 includes some of the costs to make the two fields at Legion Park that were not used this year playable as well as costs for new fields. The request also includes replacement of the Gator maintenance tractor which is on its last legs as well as money for new portable batting cages. The consensus of the Board was to support this stipend request. The Board also extensively discussed events and event costs, grant matching funds, master plan updates, and other projects, such as the skateboard park, for 2017. Kvasnicka moved, with DeBruin seconding, to recommend to the City Council that the 2017 Park budgets requests be the same as those for the 2016 budgets except for the Subsidies line item which should be increased to \$60,000 from the current \$40,000 (to include \$35,000 for HBA and \$25,000 for others such as soccer and tennis and HDF) and that four new line items be added to the Parks budget: Events expenses \$10,000 (four events @ \$2,500); Grant matching funds \$50,000; Other projects (skateboard park and future Eagle Scout projects) \$10,000; and Trails and Parks Master Plan update \$25,000. The motion was approved by a unanimous vote.
  
11. Planning for the National Night Out Event. The Board extensively discussed activities for the event. Up to \$300 will be used for bounce houses in Hugh Robinson Park and the bike rodeo will be set up on Main Street next to the Park. The Council will be invited to attend and Fareway invited to participate. Members will stay in touch via email.

**ADJOURNMENT**

Kindt moved, with DeBruin seconding, to adjourn. The motion was approved by a unanimous vote. The Park Board meeting was adjourned at 8:10 p.m.

The next Board meeting will be held at 6:00 p.m. on Wednesday, August 10 in the Liberty Elementary School Board Room.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator