

**HARRISBURG ADVISORY PARK AND RECREATION BOARD
DRAFT MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2016
HELD AT 6:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL BOARD ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m. Members present: Bergsmith, DeBruin, Kindt, Kvasnicka, McKeown, Lois McMahan, and Tank. Staff present: Michael McMahan, Remmerde, and Thurston. Also present were eighteen guests.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the September 14, 2016 regular meeting. Tank asked that a Business Item be added to discuss Nicholas Wipf's Eagle Scout project. Kindt moved, with Kvasnicka seconding, to approve the agenda as amended. The motion was approved by a unanimous vote.
2. To approve the meeting minutes of August 10, 2016. Bergsmith moved, with DeBruin seconding, to approve the minutes of the August 10, 2016 meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Nicholas Wipf Eagle Scout Project Discussion. Nicholas Wipf updated the Board on his raised planter project. He reported that the design plans are done and asked about the type of soil that should be used, types of flowers to plant, staining the planter boxes, and when to plant the flowers. The Board briefly discussed project details and provided advice on how to proceed with the project.
4. Luke Morris Eagle Scout Project Discussion. Luke Morris thanked the Board for their help with the project and provided cupcakes (thanks Mrs. Morris!). He reported that his fundraising efforts fell \$102.29 short and was asked to submit an invoice to McMahan. The Board expressed their appreciation for the project and noted that the chair is very popular with Lion's Park patrons.
5. Skateboard Park Project Public Meeting. More than a dozen Heartland Park neighbors were present to provide input to the Board. Chairman Tank gave a brief project description and asked for comments from the audience. Several neighborhood boys and their parents spoke in favor of the Skateboard Park. Two neighbors stated that they already are upset with neighborhood children using their properties to get to Heartland Park and fear that this problem would be made worse by the installation of the Skateboard Park. Two other neighbors expressed their concern about increased noise, use of bad language, and rowdy behavior by skateboarders if the Skateboard Park is installed. They were also concerned that there might be extended hours of operation or intrusive security lighting. One neighbor also noted that several soccer teams and t-ball teams use Heartland Park for team practices and asked that the Skateboard Park be located so it would not interfere with or reduce the areas used by those teams. The Chairman thanked everyone for their input and pledged to consider their input as the Board selects a site and design for the Skateboard Park. He also promised to invite everyone back to another public meeting before the Board recommends any action on the Skateboard Park to the City Council.

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6. Skateboard Park Project Cost Estimates. Remmerde reported that the costs for soil borings and analysis would range from \$1,100 to a little over \$2,000, depending upon how many site locations are selected for testing. After discussion, McKeown moved, with Kindt seconding, to recommend to the City Council that up to \$2,500 be approved for soil testing in Heartland Park under the direction of the City Engineer. The motion was approved by a unanimous vote.
7. Discussion of Wellmark Foundation grant opportunity. McMahon provided information from the Wellmark Foundation and reviewed the grant criteria with the Board. The consensus of the Board was to discuss this further this winter and be ready to submit a grant application in 2017.
8. HBA Updates. Ratzloff reported that the Association is preparing their 2017 budget and will report back when the budget preparation is complete. He suggested that the working agreement between the Association and the City should be reviewed and updated. He also provided the Board with information on replacing the John Deere Gator that has been used for field maintenance. The Gator has exceeded its expected usable life and is very close to being unusable. Several replacement units are being considered, with replacement costs ranging from \$7,580 to \$28,575. The Board asked that a recommendation for a replacement vehicle be brought to the next Park Board meeting. The Board also asked John to bring a proposal to that meeting for a storage building to replace the current storage building in Ellis Larson Park, so that building can be torn down.
9. Foundation Updates. Harms reported that the Foundation will be holding their annual meeting soon.
10. City update. Mayor Julie provided the Board with a history of the Park Board and efforts to coordinate activities by the City, HBA, and Harrisburg Days Foundation. She led a discussion about the harmful effects of recent rumors and urged all of the organizations to continue to improve their communications and cooperation efforts. Thurston reported on recent maintenance activities, work on the Lion's Park chair, and Rover Range event. He noted that the No Overnight Parking sign has been put up in Ellis Larson Park and discussed tree planting with the Board. McMahon invited the Board members to attend the September 19 City Council meeting to listen to the presentation scheduled by the Harrisburg Days Foundation. He also reported that the Willow Trail project has been delayed until 2017 by SDDOT. He presented information on the Board's 2016 & 2017 budgets and discussed potential projects with the Board.

ADJOURNMENT

Kindt moved, with DeBruin seconding, to adjourn. The motion was approved by a unanimous vote. The Park Board meeting was adjourned at 8:35 p.m. The next Board meeting will be held at 6:00 p.m. on Wednesday, October 12 in the Liberty Elementary School Board Room.

Respectfully submitted,
Michael McMahon
Planning & Zoning Administrator