

**HARRISBURG PARK AND RECREATION ADVISORY BOARD  
APPROVED MINUTES OF THE MEETING OF JULY 11, 2018  
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

**CALL TO ORDER**

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: Bergsmith, DeBruin, Kindt, Larson, Maxwell, and Tank. Staff present: McMahon, Thurston, and Brown. John Ratzloff and Ryan Berg were also present.

**APPROVAL OF AGENDA AND MINUTES**

1. To approve the agenda for the July 11, 2018 regular meeting.

Bergsmith moved, with DeBruin seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of June 13, 2018.

Kindt moved, with Maxwell seconding, to approve the minutes of the June 13, 2018 Park Board meeting as presented. The motion was approved by a unanimous vote.

**BUSINESS ITEMS**

3. Report on handicapped accessible play facilities for City Parks. McMahon distributed information from Annie Dorhout on an accessible enclosed swing. Thurston reported on his meeting with School District staff on their installation of this type of swing at two elementary schools. The quoted cost for this swing ranges from \$730 to \$890 plus \$1,200 for the support frame. Thurston reported that the schools use a 1" thick mat to provide accessibility from the sidewalk to the swing. Several mats are usually required for each swing and the average cost for the mats is \$2,000 per swing. After discussion, Kindt moved, with DeBruin seconding, to request that the City Council authorize spending of up to \$7,500 for installation of a swing at Ellis Larson Park and at Heartland Park. The motion was approved by a unanimous vote.
4. HBA Update. Ratzloff reported that the baseball season will be done in about three weeks which includes a one-week extension due to rain. There will be several tournaments taking place over the next two weeks. He reported on the very heavy field usage this year and is concerned about having enough fields for next year when over 1,000 children are expected to enroll in the various baseball and softball leagues. He discussed with the Board the need to add at least one additional seasonal employee next year to be able to keep up with field maintenance.
5. City Update: Berg reported on the formation of a committee by the Mayor to investigate the feasibility of a community swimming pool. He also discussed with the Board the possibility of starting a recreation program by hiring a recreation coordinator in 2020. Brown presented an updated depiction of Central Park Phase 2 to the Board and discussed with the Board how this phase should be developed. He reported that staff has been discussing rough grading of the Phase with a developer. DeBruin

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moved, with Maxwell seconding, to approve the update Phase 2 layout and grading of the area for this phase. The motion was approved by a unanimous vote.

6. Discussion of bat houses. The consensus of the Board was to table this discussion until the September meeting.
7. Discussion of National Night Out event. The Board reviewed three quotes for bounce houses for the event. Bergsmith moved, with DeBruin seconding, to accept the lowest cost quote from Ace Hardware for bounce houses for the National Night Out event. The motion was approved by a unanimous vote. DeBruin provided additional prize information and McMahon is to create a list of prizes to provide to Maxwell who will assign duck numbers for the prize awards. McMahon provided the Board with shirts and samples of the prizes for children. Bergsmith reported that the cornhole boards are about ready to be picked up. The consensus of the Board was to conduct a drawing at the event for these boards. The Board will meet at 5:00 on Sunday, August 5 at City Hall to make final preparations for the event. The Board also decided not to hold the scheduled Park Board meeting on August 8.

**ADJOURNMENT**

Bergsmith moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:30 p.m.

The next regular Board meeting will be held at 6:00 p.m. on Wednesday, September 12 in the City Hall Conference Room.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator