

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 18, 2018, at 6:00 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink, Ryan Berg, Joe Stonesifer, and Ryan Olson. Also present from the city were Mary McClung, Michael McMahan, Andrew Pietrus, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of June 18, 2018 Agenda. Stonesifer declared conflict of interest and will abstain from business item 3.
2. Approval June 4, 2018 City Council Meeting Minutes
3. Approval of June 18, 2018 approval of claims.
4. Temporary Street Closure Request
5. Consumption of Alcoholic Beverages Request

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; All Seasons Inc. – Professional Services/Fees (Code Enforcement) \$202.50; BNSF Railway Company – Professional Services/Fees (Sewer) \$800.00; CHS – Supplies/Materials (Parks) \$450.81; Code Works Inc. – Professional Services/Fees (Planner) \$2,075.40; Core & Main – Repairs/Maintenance (Sewer) \$90.83; Customeyez Designs – Supplies/Materials (Police) \$290.00; Department of Treasury – Federal Withholdings \$6,657.72; First National Bank – NSF Check (Water) \$130.00; First National Bank – NSF Check (Water, Sewer) \$253.68; Graybar Electric Co. – Supplies/Materials (Govt Bldgs) \$299.46; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Light & Siren – Supplies/Materials (Streets, Water, Sewer, Parks) \$917.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$1.86; Menards – Repairs/Maintenance (Sewer) \$5.58; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$177.24; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$224.70; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks, Economic Dev Promo) \$121.16; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,358.03; Pro Polish LLC – Improvements other than Bldgs (Govt Bldgs) \$28,560.00; Qualified Presort Services, LLC – Supplies/Materials (Water, Sewer) \$999.72; Roto Rooter – Repairs/Maintenance (Sewer) \$270.00; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$291.32; Sisson Printing, Inc. – Supplies/Materials (Mech Inspections) \$126.15; SD Supplemental Retirement Plan – SDRS Withholdings \$475.00; Verizon Wireless – Utilities (Water) \$40.01; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$158.20; Wellmark Blue Cross Blue Shield (City Admin, Fin Admin, Streets, Water, Sewer, Parks, Economic Dev Promo) \$5,652.33; Zee Medical Service – Utilities (Govt Bldgs) \$113.70

Business Item 8. Appointment to fill vacancy on the Planning and Zoning Board. Mayor appointed with City Council approval Dustin Groen to the Planning and Zoning Board, with a term expiration of 2022.

6:03pm - Public Hearing Transfer of Retail On-Sale Liquor License from Sperber Holdings to VDS Properties LLC (The Academy) – No public input was offered. The Public Hearing was adjourned at 6:05pm

6:05pm Public Hearing Retail On-Sale Liquor Restaurant License for Big J's Roadhouse BBQ & Grill at 510 N. Cliff Avenue. No public input was offered. The Public Hearing was adjourned at 6:07pm

Business Item 1. Approval of Transfer of Retail On-Sale Liquor License from Sperber Holdings to VDS Properties LLC (The Academy) Motion Olson, seconded Wolbrink to approve the transfer of the Retail On-Sale Liquor License from Sperber Holdings to VDS Properties LLC (The Academy) for Tract 21C Harrisburg Industrial Park.

Business Item 2. Approval of Retail On-Sale Liquor Restaurant License for Big J's Roadhouse BBQ & Grill. Motion Wolbrink, seconded Stonesifer to approve the retail on-sale liquor restaurant license for Big J's Roadhouse BBQ & Grill at 510 N Cliff located on Tract 22D Harrisburg Industrial Park.

Business Item 9. Park Board recommendation to authorize spending of up to \$2,500 from the Forestry Budget for treatment of ash trees to Legion Park. Motion Berg, seconded Stonesifer to approve the recommendation to expend \$2,500.00 from the Forestry budget for the treatment of ash trees in the Legion Park.

6:10pm Public Hearing – Wastewater Treatment Facility Construction Project funding loan through Clean Water State Revolving Funds (SRF) Program. Description of project. No public input was offered. The public hearing adjourned at 6:12pm

Business Item 3. Resolution 2018-12 Wastewater Treatment Facility Construction Project. Motion Berg, seconded Wolbrink to approve Resolution 2018-12 authorizing the Mayor to sign the application for financial assistance, authorizing the execution and submittal of the application and designating an authorized representative to certify and sign payment required to proceed with improvements to its Sanitary Sewer System, including but not limited to the Wastewater Treatment Facility Construction Project in an amount not to exceed \$27,737.000. Roll Call – Berg-aye, Wolbrink-aye, Olson-aye. Stonesifer abstains. Motion carried.

RESOLUTION NO. 2018-12

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Harrisburg (the “City”) has determined it is necessary to proceed with improvements to its Sanitary Sewer System, including but not limited to the Wastewater Treatment Facility Construction Project (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$27,737,000 to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Harrisburg, South Dakota, this 18th day of June 2018.

APPROVED:

Julie Burke – Van Luvanee
Mayor
City of Harrisburg

(Seal)

Attest: Mary McClung
City Finance Officer

Publish: June 28, 2018

Business Item 4. Westside Trunk Sanitary Sewer – Stockwell Engineering Proposal. Motion Olson, seconded Berg to approve Stockwell Engineers Engineering Proposal for the Westside Truck Sanitary Sewer in an amount not to exceed \$239,144.00.

Business Item 5. Intersection Traffic Control Evaluation – Stockwell Engineering Proposal. Motion Wolbrink, seconded Stonesifer to approve Stockwell Engineers proposal for Intersection Traffic Control Evaluation in an amount not to exceed \$7,653.00.

Business Item 6. Approval of Plat of Tract 1 in Zomer Addition, located in the SW1/4 of Section 2, T99N, R50W, 5th P.M., Lincoln County, South Dakota. Motion Berg, seconded Wolbrink to approve the Plat of Tract 1 in Zomer Addition, located in the SW1/4 of Section 2, T99N, R50W, 5th P.M., Lincoln County, SD.

Business Item 7. Approval of a Pre-Annexation Agreement for Tract 1 Zomer Addition. Motion Stonesifer, seconded Wolbrink to approve and authorize the Mayor to sign the Pre-Annexation agreement for Tract 1 Zomer Addition.

Business Item 10. Fourth of July Celebration Fireworks Display. Motion Olson, seconded Berg to approve contracting CB Pyro in the amount of \$5,000.00 for a fireworks display on July 4, 2018 expenditure from the additional sales tax fund.

Business Item 11. Library Board Recommendation – Wage Adjustment. Motion Stonesifer, seconded Berg to approve a one time 2% addition to pay based on their 2017 gross wage for Kristi Jones in the amount of \$292.02, JoAnn Helland in the amount of \$251.80 and for Lisa Hirschhorn in the amount of \$252.13.

Business Item 12. Promotional Items. – No action taken

Stockwell gave an arterial street funding power point presentation. Council will give their input back to staff by the next council meeting, the Planning and Zoning Board will set up a meeting with developers and staff; and engineers will work with city attorney on drafting an ordinance to present to the council in August.

Pietrus handed out a rough draft of the open house invitation drafted by Stockwell giving an explanation of the water and sewer bill structure and rate changes. The open house is scheduled for August 9, 2018 at the Liberty School commons from 5:30 pm to 7:30 pm. Discussion held included different ways of notification to the residents and content included on invitation.

Mahrt, Stockwell gave an update on the 2018 street and water main improvement project.

McClung gave a budget process power point presentation.

A special meeting the Harrisburg City Council will be held on Thursday, June 21, 2018 at 5:00 pm at the Harrisburg City Hall Conference Room.

The next regular meeting of the Harrisburg City Council will be held on Monday, July 2, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Wolbrink to adjourn the meeting at 7:42 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.